

Minutes
GENERAL ASSEMBLY MEETING AGENDA
Holiday Inn Midtown
Grand Island, Nebraska
8:40 a.m., January 28, 2016

1) Meeting called to order at 8:25 A.M. by President Wayne Dietz.

2) Roll Call

President – Wayne Dietz (P)
President Elect – Dan Martinez (P)
Treasurer - John Berry (P)
Secretary – Warren Headlee (P)
Directors
 Jeremy Feusner (P)
 Jason Headley (P)
 Duane Katt (P)
 Brian Langenberg (P)
 Casey Sherlock (P)
 Matt Tinkham (P)
 Steve Cobb (P)

3) Review and approve agenda.

Motion to approve by Duane Katt, second by Dave Schmitz.
Motion: Pass.

4) Review and approve minutes of January 29, 2015 General Assembly Meeting.

Motion to approve by Dave Schmitz, second by Duane Katt.
Motion: Pass.

5) Review and approve Treasurer's report and 2016 Budget.

See attached Treasurer's Report dated January 15, 2016 and attached 2016 Proposed Budget.

Motion to approve by Brian Langenberg, second by Doug Stevenson.
Motion: Pass.

6) Old Business

A) Administrative Secretary Report: Connie Arnold.
See attached January 2016 PSAN Administrative Secretary's Report.

B) Officer's Report

1) President: Wayne Dietz

Wayne Dietz thanked LaVern Schroeder and Dick Hansen for the work they did preparing the proposed changes to the Constitution and By-Laws. Dietz also thanked Warren Headlee for being the PSAN Secretary.

2) President-Elect: Dan Martinez – No report.

3) Treasurer: John Berry

John Berry reported that PSAN received a thank you letter from Southeast Community College for the donation to the Scholarship Fund PSAN made in December. Berry explained that it is a \$500 scholarship that can be awarded to four individuals each year. Berry added that the college would let PSAN know who the scholarship recipients are when awarded.

4) Secretary: Warren Headlee – No report.

C) Director's Report

1) Jeremy Feusner – No report.

2) Jason Headley – No report.

3) Brian Langenberg – No report.

4) Duane Katt

Duane Katt reported that they are still working on the pamphlet emphasizing the duties and importance of land surveyors. Katt added that some pamphlet prices had been gathered, but, the contents of the pamphlet had not yet been finalized.

5) Casey Sherlock – No report.

6) Matt Tinkham – No report.

7) Steve Cobb – No report.

7) Election Results & Install New Officers

Wayne Dietz announced that as President-Elect, Dan Martinez would be the new President and that the election results are as follows:

Results:

Vice President – Bonnie Edwards

Secretary – Dave Schmitz

Board Members

1) Jerry Penry

2) Duane Katt

3) Warren Headlee

Dietz reported that the board members remaining on the board are as follows:

1) Casey Sherlock

2) Matt Tinkham

3) Jeremy Feusner

4) Steve Cobb

Dietz then thanked the assembly for the opportunity to serve as president and turned the meeting over to Dan Martinez.

Martinez reminded the assembly of the unusual circumstances PSAN faced two years earlier when Dietz become president. With the president elect no longer able to serve as president and Dietz having just been elected as vice president, Dietz was asked to serve as president immediately. Martinez thanked Dietz for his work as president and presented Dietz with the Past President Plaque.

8) New Business

A) Conference Committee report

Jeremy Feusner gave a brief explanation of the background and purpose of the committee and said that the committee currently was comprised of himself, Matt Tinkham, Casey Sherlock, Dan Martinez and Jason Headley. Feusner added that anyone interested in helping is welcomed to join the committee. Feusner stated that the committee was created in hopes to:

- Maintain a consistent conference structure.
- View conferences from a feasibility standpoint.
- Ensure that the best interest of the association are maintained.
- Create a written guidance document including, but not limited to:
 - o Conference mission statement
 - o Conference committee purpose
 - o Typical conference dates
 - o Financial goals
 - o Historical conference data
 - o Meal expectations
 - o Registration information
 - o Topic and presenter suggestions
 - o Summer and Winter Banquet expectations
 - o Vendor information

Feusner further added that following the meeting a survey would be distributed amongst the membership, via Survey Monkey, in an attempt to gather feedback regarding the 2016 Winter Seminar.

B) 2016 Summer Conference hosted by Boni Edwards & Jerry Penry at Halsey Forest.

Jerry Penry reported that the conference will be held on Friday, July 15th and that the group campground at the Halsey National Forest is reserved from noon on Thursday, July 14th through noon on Saturday, July 16th for PSAN members. Penry added that campsite fees will be included in the registration fees but stressed that participants will be responsible for their own lodging if they choose not to stay at the campground. Penry explained that this year's conference was going to be a "hands on" conference and will include the following:

- Solar compass demonstration
- Plane table demonstration
- Search for pits at section corners
- Thursday night BBQ

C) 2017 Winter Conference hosted by Jason Headley.

Jason Headley reported that the 2017 Winter Conference will be held the last week of January at Mahoney State Park near Ashland, NE. Headley asked that members please complete the survey questionnaire that will follow this year's conference.

D) Need volunteer for 2017 Summer Seminar.

Hearing no volunteers, Dan Martinez asked that members seriously consider hosting the seminar and to remember that the conference committee will be available for assistance.

E) Need volunteer for 2018 Winter Conference.

Jeremy Feusner and Trenton Snow agreed to host the 2018 Winter Conference.

F) Proposed changes to the Constitution & Bylaws.

See attached proposed changes to the Constitution and Bylaws.

Dan Martinez explained that the reason the Board of Directors asked Dick Hansen and LaVern Schroeder to review the Constitution and Bylaws was primarily to update outdated language and wording. Martinez then read the current Constitution amendment requirements stated in Article VI to the assembly and pointed out that Connie Arnold, Administrative Secretary, had emailed the proposed changes to the PSAN membership on December 26, 2015 with instruction on how to review and comment on the proposed changes thus fulfilling the stated thirty (30) day requirement. Martinez explained that email was used to distribute the packets due to a cost of \$6 to \$8 per packet to mail the proposed changes to each member.

Martinez read the current Bylaws amendment requirements stated in Article V to the assembly. Martinez pointed out that the thirty (30) day requirement pertained to the delivery to the Secretary. Martinez then asked the membership if it was in their opinion that the board had acted within these regulations and if we could move forward by voting on these amendments. Hearing no opposition, Martinez advised that we continue.

Martinez read each of the proposed amendments to the current Constitution as shown on attached to the assembly. Martinez asked that the last sentence in Article VI, Amendments, lines 9, 10 and 11 be changed to read as follows "In the absence of the Administrative Secretary, all duties of the Administrative Secretary shall be responsibility of the Secretary of the Association." Hearing no questions or comments, Martinez then asked for a motion to approve voting on all the proposed changes in one vote.

Motion to approve all of the proposed amendments to the Constitution of the Professional Surveyors Association of Nebraska in one vote by Dick Hansen, second by LaVern Schroeder.
Motion: Pass.

Motion to approve the proposed amendments to the Constitution of the Professional Surveyors Association of Nebraska as presented with the last sentence in Article VI, Amendments, lines 9, 10 and 11 being changed to "In the absence of the Administrative Secretary, all duties of the Administrative Secretary shall be responsibility of the Secretary of the Association." by Jeremy Feusner, second by Duane Katt.

Motion: Pass.

Martinez read each of the proposed amendments to current Bylaws as shown on attached to the assembly. Martinez asked LaVern Schroeder for clarification regarding Article IV, Section 2. Schroeder stated that Vice President should be added to line 4. Hearing no questions or comments, Martinez then asked for a motion to approve voting on all the proposed changes in one vote.

Motion to approve all of the proposed amendments to the Bylaws of the Professional Surveyors Association of Nebraska in one vote by Duane Katt, second by Jon Carrell.
Motion: Pass.

Motion to approve the proposed amendments to the Bylaws of the Professional Surveyors Association of Nebraska as presented with the last sentence in Article IX, Official Board, Section 2, lines 3 and 4 being changed to "Vacancy in any office except President, President Elect and Vice President shall be appointed by the Official Board." by Todd Whitfield, second by LaVern Schroeder.

Motion: Pass.

G) Membership applications:

1. Travis Dahlin recommended by Jeremy Feusner - paid \$50.00
2. Edward Amelang recommended by Wayne Dietz - paid \$50.00
3. R. Curtis McAdams - paid \$100.00
4. Austin Kucera recommended by Tom Catlet - paid \$50.00
5. Matt Fouts by Jeff Serafin
6. Brian Haverkamp by Jayme Malone
7. James Jurgens by Jerry Penry
8. Richard Lassek by Jerry Penry
9. Grant Heser by Jerry Penry
10. Shawn Miller by Jerry Penry

Motion to approve membership applications by Doug Stevenson, second by Duane Katt.
Motion: Pass.

H) 6th PM Monument update.

Doug Stevenson reported that he and Ken Johnson, from Kansas, are working together on the repair and maintenance requirements of the Initial Point Monument. Stevenson stated that Johnson had found out that the monument is on the National Historical Monument list and therefore any repairs need to meet certain criteria. Johnson is researching what steps need to be taken in order to make needed repairs and renovations. Stevenson stated that additional concrete, brick work, new fence, plaques and signage are suggested changes Johnson has received. Stevenson added that because of the monument being on the National Historical Monument list, additional funds could be made available to help with cost. Stevenson asked that PSAN again help with general maintenance and pointed out that last year PSAN and Southeast Nebraska Land Surveyors each contributed \$150 for a total of \$300.

Stevenson also reported that in 2015 PSAN approved up to \$1500 for repairs on the 6th P.M. Monument and the Page, Nebraska Monument.

Motion for PSAN to provide \$150 for ongoing maintenance on the 6th P.M. by Trenton Snow, second by Dave Schmitz.
Motion: Pass.

Before concluding with the New Business, Dan Martinez pointed out that per the Constitution Bylaws, the president is to assign chairmen to the various standing committees and also to form committees where needed. Martinez asked for members to consider getting involved by serving on a committee.

9) Committee Reports

A) Publications: LaVern Schroeder

LaVern Schroeder said to keep sending information to Sandy Maillie.

B) Nominations: Brian Langenberg – No report.

C) Education: Matt Tinkham

Matt Tinkham reported that the pre-exam format had changed over the last few years and hoped this year's format will be beneficial. This year's Winter Conference offered a Friday only Pre-Exam Workshop fee which will continue next year.

D) Legislation: Todd Whitfield

See attached Legislative and Professional Engineers Coalition (PEC) Report.

E) Membership: Brian Langenberg

Brian Langenberg stated that the back page of Connie Arnold's 2016 Administrative Secretary's report stated where the membership numbers currently stand.

F) Historical: Gene Thomsen

Gene Thomsen reported the following:

March 23, 2015 – Ryan Lorenzen, Jerry Penry, Gene Thomsen and Kurt Lubkey, who is a surveyor from Montana, found and remonumented two Missouri River Commission triangulation points, Winnebago and Sandig which are in Thurston and Burt Counties.

May 24, 2015 – Jerry Penry gave a talk in Page, NE for the dedication of the Page Baseline Monument.

July 4th Weekend – Gene Thomsen went down to the cast iron monument at Rulo, NE and set a post and put up a mailbox for visitors to sign.

July 17, 2015 – At the Summer Conference at Fort Robinson, NE, the survey group found and reset some of the cast iron boundary post.

June 11, 2016 – Marks the 160th anniversary of the Initial Point. Jerry Penry suggested that anyone who is interested could meet there for an informal get together.

G) Ethics and Standards: Duane Katt – No report.

H) GIS: Jason Headley – No report.

I) Associate: Steve Cobb – No report.

10) Adjournment Motion.

Motion to adjourn by Todd Whitfield, second by Jack Ripp.
Motion: Pass.

Meeting adjourned at 9:25 A.M.

Respectively Submitted by Warren Headlee, Board Member.

Approved Minutes
GENERAL ASSEMBLY MEETING
Divot's Center
Norfolk, Nebraska
4:00 pm January 29, 2015

- 1) Meeting called to order by President Wayne Dietz.
Meeting called to order at 4:03 P.M. by President Wayne Dietz.

- 2) Roll Call:
 - President – Wayne Dietz (P)
 - Vice President – Doug Stevenson (P)
 - Treasurer - John Berry (P)
 - Secretary – Warren Headlee (P)
 - Directors
 - Robert Heese (P)
 - Glenn Hicks (P)
 - Jason Headley (P)
 - Brian Langenberg (P)
 - Duane Katt (P)
 - Dan Martinez (P)
 - Steve Cobb (A)
 - Guest – Mike Geier, Society of Land Surveyors of Iowa

- 3) Review and approve agenda.
Motion to approve by Doug Stevenson, second by Jason Headley.
Motion: Pass.

- 4) Review and approve minutes of February 13, 2014 General Assembly Meeting.
Motion to approve by Duane Katt, second by Robert Heese.
Motion: Pass.

- 5) Review and approve Treasurer's report and 2015 Budget.
See attached Treasurer's Report dated January 12, 2015 and attached 2015 Proposed Budget.

Motion to approve by Brian Langenberg, second by Kent Kennedy.
Motion: Pass.

Old Business

- a) Legislation Report/Professional Engineers Coalition for 2015: Todd Whitfield.

Todd Whitfield reported that the State Legislature resumed a couple of weeks ago with approximately 350 bills introduced in the first week and a half. Whitfield stated that the LB 138 is of importance to surveying and was brought forth by the Board of Examiners. Whitfield explained that the bill is being called the "Surveyors Act" and gives the Board of Examiners a path to enforce the procedures of land surveying.

Jim Hawks, agreeing with Whitfield's explanation, added that the bill would also give the board the ability to enforce these procedures through the board's rules and regulations. Hawks continued by stating that a lot of the complaints that the board is receiving, fall outside of anything the board has authority over now. He added that by following suit of what the engineers passed a couple of years ago, and moving some of this to our rules and regulations and creating a code of conduct will allow the board to address some of the complaints that have approached the board over the past few years.

Whitfield reported that PSAN is a member of the Professional Engineers Coalition (PEC) and that PEC testified before the legislature on PSAN's behalf in support of the bill. Whitfield further reported that Senator Bloomfield asked if we thought the passing of this bill would restrict anyone from entering into the profession of surveying. Whitfield stated that his simple answer is "no". Whitfield explained that everything stated in the code of practice is basically the same thing that is on the Nebraska surveyor's application form.

Hawks added that the legislative intent that was filed by Senator Johnson clearly states that the passing of the bill should not create a fiscal impact on land surveyors, clients or the state and would truly allow the Board of Examiners to better protect the public's health, safety and welfare.

Whitfield stated that Joe Kohout with Kissel, who testified on behalf of PEC, would get together with Senator Bloomfield to answer his question.

b) NSPS Governor's Report: Dan Martinez.

Dan Martinez reported that the NSPS 100% membership program has been very successful. Currently there are four states (West Virginia, Arkansas, Colorado and California) still in the evaluation process with no states rejecting the 100% membership. Two other states (Iowa and Texas) have approved their membership but as of today still haven't signed their M.O.U.

Martinez further reported that the area directors and Board of Governors will hold its final meeting during the April Business Meeting. Going forward it will be referred to as the Board of Directors meeting since every state that is a 100% member has a voting member on the Board of Directors. Martinez continued that the April Business Meeting will be held in Arlington, Virginia. The general

membership meeting will be on April 14th, April 15th is Capitol Hill Day when each of the NSPS directors will be meeting with their state senators and/or representatives. Martinez asked that if any PSAN member has a relationship with their representative to please let him know. Martinez added that the Board of Directors meeting will be on April 16th. Martinez asked that if any PSAN member has not received a NSPS membership packet or is not receiving emails from NSPS to please let him know.

Martinez concluded by stating that PSAN may want to consider using some of the resources offered by the NSPS to help define the structure of our future conferences, incorporating speakers and discussion of topics important to the profession as suggested by the NSPS.

c) PSAN Website – update: LaVern Schroeder.

LaVern Schroeder asked that if anyone sees anything needing corrected or would like to have changed to please contact his office.

Fred Franklin asked if a direct link could be added for the events on the website. Schroeder said he would look into it.

d) Administrative Secretary Report: Connie Arnold.

See attached January 2015 PSAN Administrative Secretary's Report.

Don Pettigrew asked that an effort be made in the future to get the PSAN announcements out earlier. Pettigrew added that he felt four to six weeks prior to the event date would be appropriate.

e) Approve First Amendment to the Constitution of Professional Surveyors Association of Nebraska

Wayne Dietz reported that the board had approved the amendment at the September 19th Board meeting. Dietz explained the amendment states that if a member of the board misses three consecutive board meetings without just cause, the rest of the board members can remove that member from the board.

LaVern Schroeder reported that the reason for the amendment was because of a situation that came up last year in which the president elect moved out of state and the board didn't have any way to fill that position.

Motion to approve by Todd Whitfield, second by Jim Hawks.
Motion: Pass.

f) Officer's Report

i) President: Wayne Dietz.

Wayne Dietz stated that he would just fill in what he had as the meeting went along.

ii) Vice President: Doug Stevenson.

Doug Stevenson spoke on the importance of getting young people involved in the profession. Stevenson reported on the Custer County Government Day in which he usually has six to eight kids attend his presentation. Stevenson stated that last year he had three attend and this year he had only one. Stevenson stressed that we need to let kids, teachers and guidance counselors know what it is that we do.

iii) Treasurer: John Berry – No Report.

iv) Secretary: Warren Headlee – No Report.

v) Director's Report

1) Robert Heese

Robert Heese reported that there is a flyer on the registration desk describing the lodging in Fort Robinson for the Summer Seminar.

2) Glen Hicks – No Report.

3) Jason Headley – No Report.

4) Brian Langenberg – No Report.

5) Duane Katt – No Report.

6) Dan Martinez – No Report.

7) Steve Cobb – No Report.

g) Election Results & Install New Officers.

Doug Stevenson announced the following election results.

Results:

President Elect – Dan Martinez

Treasurer – John Berry

Board Members

- 1) Casey Sherlock
- 2) Jeremy Feusner
- 3) Matt Tinkham

New Business

a) 2015 Summer Conference hosted by Phil Curd & Jay Dubs at Ft. Robinson in July.

Jerry Penry reported that during the 2015 Summer Conference they are planning on remonumenting the remaining military reservation cast iron monuments. Penry stated that in 1920 when the GLO decided to put their own brass caps in next to them there were about 30 left. Penry added that now there are very few left. In addition to the remonumenting effort, Penry stated that a chaining competition is planned for the conference.

b) 2016 Winter Conference hosted by Casey Sherlock in Grand Island.

Jerry Penry reported that a speaker has not yet been announced.

c) 2016 Summer Conference hosted by Boni Edwards & Jerry Penry at Halsey Forest.

Jerry Penry reported that in 1915 the GLO resurveyed all the townships in this area setting brass caps. Penry said that they are considering having a competition during the conference to see how many of these brass caps can be recovered.

d) 2017 Winter Conference hosted by _____.

Wayne Dietz asked for volunteers to host the 2017 Winter Conference.

Jason Headley volunteered.

e) 6th P.M. Monument Repair – Doug Stevenson.

Doug Stevenson reported that Steve Johnson is hoping to have a work day this spring to address needed repairs. Stevenson added that when Johnson has a

better idea of needed repairs and associated cost, Johnson will approach us again at which time we'll bring it before the board for approval. Stevenson asked that people let him know if they are interested in helping.

For annual maintenance, Stevenson reported that Johnson is asking for the same monetary support PSAN has given in the past which has been \$150 from PSAN and \$150 from SENLSA.

Tom Tremel reported that the VFW may be willing to donate some money to help with monument repair. Tremel added that he would follow up with the VFW.

f) State Fair.

Wayne Dietz asked for feedback on what everyone's thoughts are in regard to PSAN having a booth at the State Fair. Dietz went on to say that we need 44 people to sign up to work the booth and that there is a sign up sheet at the registration desk. Dietz stated that the board would make a decision at the next quarterly board meeting on whether or not to have a booth.

g) Honorary Members.

Was approved at September Board of Directors meeting.

Wayne Dietz reported that honorary members can attend the conferences without paying the registration fees.

h) Page NE Monument – Jerry Penry.

Jerry Penry gave a brief review of the history of the 98th Meridian survey and the associated base line at Page, NE. Penry explained that the residents of Page would like to purchase a historical marker sign commemorating the monument and are planning on holding a fund raiser to raise the estimated \$3,000 needed. The locals are going to help fund it but Penry wanted to know if PSAN would be interested in assisting. Penry added that they are planning on having the sign dedication on Memorial Day.

Committee Reports

i) Publications: Sandy Maillie.

Sandy Maillie reported that she had been putting together the newsletter for the past couple of years and asked that if anyone has any articles, pictures or stories they would like to have included to please let her know.

Sandy Maillie can be reached at:
Schroeder Land Surveying
1004 Norfolk Avenue
Norfolk, NE 68701
Phone 402-371-7400
Fax 402-371-7351
lschroeder@cableone.net

ii) Nominations: Glenn Hicks.

Glenn Hicks stated that Brian Langenberg is now the contact person for the Nominations Committee. Hicks and Langenberg agreed that there is no further report.

iii) Education: Matt Tinkham.

Matt Tinkham reported that they have moved away from the daylong pre-exam workshop format and are now holding it as a breakout session during the Winter Conferences. Tinkham explained the move was due to low turnout at past workshops and the amount of material now available on line. Tinkham concluded by stating that both his and Jon Carrell's contact information was available under the education tab on the PSAN website.

iv) Legislation: Todd Whitfield.

Todd Whitfield stated that he had nothing further to report.

v) Membership: Glenn Hicks – No Report.

vi) Historical: Gene Thomsen.

Gene Thomsen reported that the Falls City Boy Scouts had an Eagle Scout project in which they put up a plastic fence around the cast iron monument. Thomsen added that, on behalf of PSAN, he attended a Boy Scout Code of Honor Ceremony where he gave a presentation on the history of the monument.

Thomsen also reported that the Falls City Historical Society asked him to come down to give a presentation regarding the cast iron monument.

Thomsen asked that PSAN try to come up with an amount today that would be pledged in support of the Page, NE historical monument discussed under item h. of New Business. Wayne Dietz pointed out that in the past these kind of decisions were usually left to the quarterly board meetings and asked Jerry Penry if that would be soon enough. Penry stated that if PSAN could commit today, that would help the Page community know what amount they would need. Dietz asked for a dollar amount from the floor and suggestions ranged from \$500 to the entire \$3000.

Doug Stevenson asked that we not forget about the initial point and the funds needed to preserve it. Stevenson pointed out the initial point is still in its original location and hasn't been moved as the Page, NE monument has been.

Motion to authorize the board to spend up to \$1500 for each of these projects (initial point repair and the Page, NE monument) by Gary Tinkham, second by LaVern Schroeder.

Motion: Pass.

vii) Ethics and Standards: Lee Wells – No Report.

viii) GIS: Jason Headley – No Report.

ix) Associate: Steve Cobb – No Report.

6) Adjournment Motion.

Motion to adjourn by Duane Katt, second by Warren Headlee.

Motion: Pass.

Meeting adjourned at 5:00 P.M.

Respectively Submitted by Warren Headlee, Secretary.

	A	B	C	D	E	F	G	
1					Treasurer's Report			
2					1/15/2016			
3								
4								
5	Washington County Bank Checking							
6	11/30/2015 thru 1/15/2016							
7								
8		Date	Num	Description	Category	Memo	Amount	
9								
10		Balance 11/30/2015						27,058.00
11								
12								
13		11/30/2015		Banking Fees			-19.68	
14								
15		12/7/2015	1879	American Broadband			-25.00	
16								
17		12/16/2015	1880	SCC Educational Foundation	Scholarship		-2,000.00	
18								
19		1/4/2016	1881	American Broadband			-25.00	
20								
21		1/8/2016	1882	UNICO Insurance	Crime Policy		-334.00	
22								
23								
24						TOTAL	-2,403.68	
25								
26						CHECKING BALANCE	24,654.32	
27								
28						Edward Jones	74,483.38	
29								
30						TOTAL	99,137.70	
31		NOTE: Edward Jones	Jan. 2015	77,826.90				
32			Sept. 2015	74,483.38				

	A	B	C	D
1	Budget			
2	October 1, 2015 - September 30, 2016			
3				
4				
5	Income	Amount	Expenses	Amount
6	Membership Dues (includes NSPS Fees)	30,000	Winter Seminar	19,000
7	Winter Seminar	21,000	Administrative Secretary	17,500
8	Summer Seminar	2,500	Newsletter	4,000
9	Newsletter Advertising	1,000	Website	550
10	Edward Jones Acct	5,000	Board Meetings	500
11			GIS Symposium	350
12			Office Supplies	1,000
13			Cast Iron Monument	200
14			Income Tax Prep	350
15			Summer Seminar	1,500
16			Lobbyist	3,750
17			Phone Bill	700
18			Postage	1,000
19			Miscellaneous	500
20			Lawn Care at 6th P.M	150
21			NSPS Governor	1,500
22			NSPS Fee	6,800
23				
24				
25	TOTAL	59,500		59,350



PROFESSIONAL SURVEYORS ASSOCIATION OF NEBRASKA

Administrative Secretary's Report
January 16, 2016

I started working with PSAN in June of 2003 and have enjoyed meeting and working with many whom I'd never have had contact with had I not started working for PSAN. The organization's membership is made up of many varied personalities scattered far and wide but all are working together to accomplish the task of promoting the surveying profession. PSAN continues looking for and finding ways to keep surveying in the public eye. If you have new ideas, be sure to bring them to board meetings or send them to this office so they can be channeled to the right person.

First and foremost this report needs to make very clear that the post office will not deliver any mail that does not have a complete address. PSAN had several items returned because the addresses did not include their post office box numbers, suite numbers or apartment numbers. If your company moves or makes a partial change in their address, we need to know about it. From just one company and 2 mailings, there were twelve returned envelopes all because none of the 6 members in that company reported their company had moved. That was a wasted \$5.88 to mail the envelopes. With the mailings coming at two different times, I put them in an envelope and sent them directly to the company. This cost just under \$4.00 to send the two mailings out the second time.

We had a good response on ballot returns this year. Members need to be sure to check their ballots as soon as they arrive in their mailboxes to make sure all pages are there, that each ballot has a seal imprinted on it and to note the deadline date. The deadline date must be postmarked on the envelope and there must be a seal imprinted on the ballot or the ballots will not be counted.

Thank you to those who have served so loyally this year. Without your willingness to serve, there would be no organization. It takes a lot of time and effort to keep an organization going and successful. We certainly have that potential in our membership.

We had 17 new member applications in 2015 but we've also lost some members. We've had a few of our members who have worked at bringing new persons into PSAN. As you can see, we need more help in that area! There are 4 new member applications to be voted on at the January 2016 general assembly meeting. Are you willing to join a challenge to top the 17 applications we had this year. It would really be great to get new Sustaining Members involved, too.

Affiliate of the National Society of Professional Surveyors (NSPS)

One Active Member recently moved to Retired Member status. We have 7 active, 3 associate, 1 affiliate and 3 sustaining members who have not, as yet, paid their dues. We lost a few members but also gained a few so the numbers this year stay fairly close to those from last year. I have sent 4 reminder e-mails & mailed twice out to members without e-mail addresses.

I have put last year's membership totals below along with the paid members from the 2016 membership dues list so you'll be able to compare our membership standings. We always have a few who pay late and some, unfortunately, even wait to pay their dues at the winter convention.

Year	2013	2014	2015	2016
Active Members	182	178	179	179
Retired Members	7	5	7	9
Honorary Members	8	7	7	7
Associate Members	31	29	26	29
Sustaining Members	5	7	7	5
Affiliate Members	1	0	1	2
Total Members	234	226	227	231

PSAN is working at getting a young surveyors group started and hoping to have a good support system from present members. When this group gets up and going, there should be more young surveyors showing an interest in the organization.

With a few changes, PSAN will be on its way to another successful year. We just need to keep asking others to join our group and support those who are working hard to keep the group productive. Our current members need to be encouraged to take an office, serve on the board and be willing to serve on committees. Involved members make a successful organization!

I have one request. If you receive an e-mail from me, please acknowledge that you have received it. I don't always, maybe seldom, add a read receipt to the e-mails I send out. I know I need to start doing that! However, you don't have to send a long message - just an I got it in answer to an e-mail. That lets me know you got the message and I don't have to keep sending follow-ups until I finally hear that you're received my message. Thanks!!

If you have questions or comments, please feel free to contact me and I will do my best to supply the answers or find someone who can.

Respectfully,
 Connie Arnold, Administrative Secretary
 Professional Surveyors Association of Nebraska
 813 Marian Rose Avenue
 Herman, Nebraska 68029-4055
 Cell: 402-870-1738
 Phone: 402-456-7370
 PSAN@NebraskaSurveyor.com
<http://nebraskasurveyor.com/>

**BYLAWS OF THE
PROFESSIONAL SURVEYORS ASSOCIATION OF NEBRASKA**

**ARTICLE I
Membership**

1 SECTION 1. All applications for membership in the Association shall be made in
2 writing to the ~~Treasurer~~ Administrative Secretary of the Association. The
3 ~~Treasurer~~ Administrative Secretary shall forward to the Official Board to
4 verify the qualifications of the proposed member and forward a copy of
5 said application and verification to the members of the Official Board for
6 approval. If no reply is received by the ~~Treasurer~~ Administrative
7 Secretary in opposition to the application within ten (10) days, the
8 application shall be deemed approved. In the event of opposition to the
9 application, further action will be taken at the next meeting of the Official
10 Board.

1 SECTION 2. Honorary Life Membership proposals shall be submitted by an Active or
2 Honorary Life Member, who shall state his reason or reasons for the
3 proposal. Election shall be conducted in the manner set forth in Article III,
4 Section 1b, of the Constitution. A member so elected shall be notified by
5 letter. The election shall be null and void if acceptance is not received
6 within ninety (90) days after mailing such notice.

1 SECTION 3. ~~Each member of this Association shall be furnished with a copy of the~~
2 ~~Constitution and Bylaws of this Association. Members elected to this~~
3 ~~Association shall be mailed a copy of the Constitution and Bylaws~~
4 ~~together with their notification of election.~~ The Constitution and Bylaws
5 shall be available, to all members of this Association, on the Professional
6 Surveyors Association of Nebraska's website. The Constitution and
7 Bylaws shall be mailed to any member upon request.

1 SECTION 4. The term "he" as used in this document shall be neutral as far as gender is
2 concerned.

ARTICLE II
Dues and Fees

- 1 SECTION 1. The fiscal year shall be from October 1 to September 30. Dues shall be
2 payable annually in advance, and shall become due on the first day of
3 January each year.
- 1 SECTION 2. Dues and Reinstatement fees for the various grades of membership shall
2 be set by the Official Board.
- 1 SECTION 3. Any person whose dues are more than three (3) months in arrears shall be
2 so notified by the ~~Treasurer~~ Administrative Secretary.
- 1 SECTION 4. Membership of any person whose dues are one (1) year in arrears shall
2 terminate at the close of the fiscal year unless extension is granted by the
3 Official Board.
- 1 SECTION 5. Any member dropped under Section 4 of this Article may be reinstated by
2 the approval of the Official Board and the payment of the appropriate
3 reinstatement fee.
- 1 SECTION 6. Associate members in good standing becoming registered as Nebraska
2 Land Surveyors will automatically become active members, but will not
3 be assessed additional dues until the fiscal year following such
4 registration.
- 1 SECTION 7. New Active members whose applications are approved July 1, or later in
2 any calendar year, will be assessed one-half of the dues for that year.

ARTICLE III
Meetings and Quorums

- 1 SECTION 1. Meetings of the Official Board, other than the annual meeting, may be
2 held at a time and place as designated by the President of the Association,
3 or upon the request of three (3) members of the Official Board, or upon
4 the request of five (5) voting members of the Association. The members of
5 the board shall be notified in advance of meetings of the Official Board 14
6 days prior to said meeting. Public notice of each meeting shall be made
7 by posting said notice in the office of the Administrative Secretary of the
8 Association, along with the agenda for said meeting. The agenda shall be
9 revised as necessary, prior to the meeting or at the meeting. Emergency
10 meetings may be called by a request of 10 percent of the voting members
11 of the Association.

- 1 SECTION 2. Fifteen (15) voting members constitute a quorum at the annual meetings.
1 SECTION 3. Seven (7) members of the Official Board shall constitute a quorum at a
2 meeting of the Official Board. Voting shall be by roll call vote.

ARTICLE IV
Committees

- 1 SECTION 1. The incoming President of the Association shall, within thirty (30) days
2 after the annual meeting, appoint chairmen for all standing committees.
3 The President and the chairmen shall then, jointly, select members for the
4 standing committees. The President shall appoint such additional
5 committees as may be necessary, and discontinue them when such
6 committees have completed their function.

- 7 The Standing Committees of the Association are as follows:
8 Publications
9 Nominations --- [See Article 6 section 1 of Bylaws](#)
10 Education
11 Public Relations
12 Legislative
13 Membership
14 Historical
15 Associate
16 Ethics/Standard of Practice
17

- 1 SECTION 2. The Committees shall make reports as directed by the President.
1 SECTION 3. The President shall be an ex officio member of all Committees.

ARTICLE V
Amendments

- 1 SECTION 1. The Bylaws may be amended at any meeting of this Association or by
2 letter ballot. No amendment shall be acted upon at a meeting unless a
3 notice of the amendment shall be received in writing by the
4 [Administrative Secretary and forwarded to the Official Board](#) at least
5 thirty (30) days prior to the meeting. A notice of the general nature of the
6 amendment must be incorporated in the notice of the meeting to the
7 membership. Any proposed amendment that shall receive a two-thirds
8 majority of the Quorum at a meeting shall be incorporated and become a

9 part of the Bylaws of this Association, or by a two-thirds majority of the
10 mail ballots cast.

ARTICLE VI
Nomination and Election of Officers

1 SECTION 1. Not less than sixty (60) days prior to the annual meeting, the Official
2 Board shall appoint a nomination committee of three (3) members.

1 SECTION 2. The Nominating Committee shall meet no later than forty-five (45) days
2 prior to the annual meeting and nominate a ~~President~~, President Elect ~~One~~
3 ~~Year Director~~ or Vice President, Treasurer or Secretary, and three (3)
4 Directors. Two (2) nominees for each office will be required. Before
5 reporting to the Official Board, the Committee shall secure acceptance
6 from all nominees. Additional nominations for any office may be
7 presented by petition signed by five (5) voting members of the
8 Association.

1 SECTION 3. All eligible nominees shall be shown on the official ballots, which shall be
2 mailed to eligible voter members at least thirty (30) days prior to the
3 annual meeting. Ballots to be counted must be received ten (10) days prior
4 to the annual meeting by the Nominating Committee, who shall act as
5 tellers.

ARTICLE VII
Discipline and Expulsion

1 SECTION 1. The Association, through its Official Board, will have the power to
2 investigate the conduct of its members alleged to be in conflict with the
3 interest of the Surveying Profession or of this Association.

1 SECTION 2. Upon alleged misconduct of a Member coming to the notice of the Official
2 Board or upon filing of charges against a member signed by five (5) or
3 more members, the Official Board shall examine such charges and if there
4 appears to be sufficient reasons for hearing thereon, shall fix a date for
5 such hearing and shall, not less than thirty (30) days before said date,
6 notify the accused thereof by Certified letter, accompanied by a copy of
7 the charges and all evidence adduced in support thereof, produce and
8 examine witnesses in his defense, hear, and, at his option, cross-examine
9 any witness called in support of the charges, offer documentary evidence,
10 and make a written or oral statement in his behalf. Promptly after the
11 hearing, the Official Board shall consider the evidence and render its
12 decision. A two-thirds vote of the entire Official Board shall be necessary

13 to sustain the charges. If they are sustained, the Official Board shall fix the
14 Penalty of suspension for a fixed period of time or expulsion, and shall
15 notify the member of the decision. Appeals may be submitted to the next
16 general meeting of the Association and a two-thirds vote of the Quorum at
17 this meeting shall be required to override the decision of the Official
18 Board.

1 SECTION 3. No disciplinary proceeding of the Association shall be given publicity,
2 except as provided for in this Article.

ARTICLE VIII Seal

1 SECTION 1. The official seal of the association constitutes the association's trademark,
2 and shall not be used by anyone without the explicit written permission of
3 the Official Board *of Directors* of the Professional Surveyors Association
4 of Nebraska. The Official Board *of Directors* shall attempt to federally
5 register the mark as a collective membership mark, and shall maintain any
6 such registration.

ARTICLE IX Official Board

1 SECTION 1. It shall be the duty of the Official Board to conduct the business of the
2 Association.

1 SECTION 2. All questions before the Association except the election of the State
2 officers and changes to the Constitution or Bylaws will be decided by the
3 Official Board. Vacancy in any office except President and President Elect
4 shall be appointed by the Official Board.

1 SECTION 3. Members of the Official Board may request reimbursement for travel
2 expenses when attending Board meetings or when conducting
3 investigations or attending functions at the direction of the Board,
4 provided such funds are available in the budget.

1 SECTION 4. The Official Board has the power to take special action not provided for in
2 these Bylaws when it is in the best interest of the Association.

ARTICLE X
Budget

- 1 SECTION 1. The Official Board shall act as the Budget Committee. The budget for the
2 forthcoming year shall be prepared and established by the Official Board
3 at the Board Meeting during the last quarter of the current year.
- 1 SECTION 2. A budget report and financial statement shall be presented to the Official
2 Board at each annual meeting and made available to all members.
- 1 SECTION 3. A deficit budget or deficit spending must have prior approval of the
2 Official Board. Unexpected budget funds will revert back to the general
3 fund unless approval from the Official Board has been granted to allow
4 accumulation.

ARTICLE XI
Newsletter

- 1 SECTION 1. The official publication of the Association is *THE NEBRASKA*
2 *SURVEYOR*, a newsletter.
- 1 SECTION 2. The newsletter shall be published at least ~~two (2)~~ four (4) times a year.
- 1 SECTION 3. Copies of *THE NEBRASKA SURVEYOR* shall be ~~mailed free~~ made
2 available on the Association's website. The Winter and Summer issues
3 shall be mailed to all current members of the Association. ~~to all current~~
4 ~~members of all grades of the Association and to officers of similar~~
5 ~~organizations in Nebraska and other states when so requested.~~
- 1 SECTION 4. The editorship will be provided by a Publications Committee.

**CONSTITUTION OF THE
PROFESSIONAL SURVEYORS ASSOCIATION OF NEBRASKA**

**ARTICLE I
Name and Object**

1 SECTION 1. The name of this Association shall be Professional Surveyors
2 Association of Nebraska.

1 SECTION 2. The object of the Association shall be to:
2 a. Advance the science and art of the Surveying Profession.
3 b. Foster and maintain a high standard of Ethics.
4 c. Uphold the Nebraska Registered Land Surveyors Act.
5 d. Act directly and indirectly in the interest of Public Welfare and
6 impress upon the public the importance of accurate Land
7 Surveying.
8 e. Protect and improve the professional and economic stature of
9 the Professional Surveyor.

1 SECTION 3. The term “he” as used in this document shall be neutral as far as gender
2 is concerned.

**ARTICLE II
Organization**

1 This organization, in its activities and in its membership shall be
2 nonpolitical, nonsectarian, and statewide in its scope, except as local
3 subordinate chapters may come into being, and shall be incorporated as a
4 nonprofit organization.

**ARTICLE III
Members**

1 SECTION 1. The membership of this Association shall consist of six classes, namely:
2 a. Active Member. Any person who is an active or inactive Nebraska
3 Registered Land Surveyor, and whose registration has not lapsed or
4 been revoked, shall be eligible for membership as an active member.
5 An active member shall have full membership rights and privileges,
6 including but not limited to membership voting rights.

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b. Honorary Life Member. A person of acknowledged eminence in Surveying, who has rendered outstanding service to the Land Surveying or Engineering Profession and who has been an Active Member of the Professional Surveyors Association of Nebraska, may be elected as a Life Member of the Association by a two-thirds vote of the Official Board. Honorary Life Membership does include full membership voting rights.

c. Retired Active Member. Any person who is a Nebraska Registered Land Surveyor, who is retired professionally from land surveying, or a business engaged in land surveying, whose active membership in Professional Surveyors Association of Nebraska has been continuous for the required number of eligible years, upon notification and approval of the executive board shall be eligible for membership as a Retired Active Member and shall retain all the privileges of an Active Member, including all membership voting rights.

The required number of eligible years shall mean:
continuous membership as an Active Member in Professional Surveyors Association of Nebraska for a period of ~~five~~ **fifteen (15)** ~~consecutive~~ years. ~~before the year 1980 including the year 1980. The number of eligible years shall be increased by one year for each year after 1980 until a maximum of 15 years of continuous membership as an active member has been reached and then shall mean 15 years of continuous membership as an Active Member after the year 1990.~~

d. Affiliate Member. Any person registered as a Land Surveyor in any state other than Nebraska, and Registered Professional Engineer, Realtor, Abstractor, Attorney, or any person engaged in a business or profession related to land surveying and interested in the advancement of the surveying profession shall, upon the recommendation of an Active Member, be eligible to apply for membership as an Affiliate Member. Affiliate membership does not include membership voting rights.

e. Associate Member. Any person engaged in surveying and interested in becoming a Nebraska Registered Land Surveyor or any student with a sincere interest in surveying shall, upon the recommendation of an Active Member, be eligible to apply for membership as an Associate Member. Associate membership does not include membership voting rights.

f. Sustaining Member. Any individual, group or firm engaged in providing equipment or service to the surveying and engineering profession. Sustaining Member shall mean and include:

49 Membership to Professional Surveyors Association of Nebraska
 50 equivalent to an Affiliate member for an individual, group or firm.

51 A one-quarter page advertisement published or on the website in
 52 each of *The Nebraska Surveyor* newsletters. Special recognition
 53 shall be given to the Sustaining Member for supporting
 54 Professional Surveyors Association of Nebraska within the cover
 55 page of the newsletter.

56 Exhibitors entrance fee to the annual meetings.

57 Sustaining Membership does not include membership voting
 58 rights.

59 ~~g. Associate Member. Any person engaged in surveying and interested in~~
 60 ~~—becoming a Nebraska Registered Land Surveyor or any student with a~~
 61 ~~—sincere interest in surveying shall, upon the recommendation of an~~
 62 ~~—Active Member, be eligible to apply for membership as an Associate~~
 63 ~~—Member. Associate membership does not include membership voting~~
 64 ~~—rights.~~

ARTICLE IV Officers

1 SECTION 1. The officers of the Association shall be President, Vice President or
 2 President Elect (whom shall act as Vice President), Treasurer, Secretary,
 3 and six (6) Directors ~~(one of whom shall be the President Elect/One-Year~~
 4 ~~Director)~~ and one (1) ex-officio director. The one (1) ex-officio director
 5 shall be the Nebraska State Surveyor. These individuals shall constitute
 6 the Official Board of this Association. The President and Secretary shall
 7 be Chairman and Secretary, respectively. ~~An additional Director is~~
 8 ~~eligible as an officer of the association~~ One Affiliate Director is eligible
 9 to be a member of the Official Board pursuant to Constitutional Article
 10 VII and shall have full director voting rights. ~~and shall further constitute~~
 11 ~~the official Board of this Association.~~ The Official Board shall have
 12 vested in them the Government of the Association and the control of its
 13 property.

1 SECTION 2. The President Elect ~~One-Year Director,~~ or Vice President, Secretary or
 2 Treasurer, ~~five (5)~~ Three(3) of the six (6) Directors, shall be elected by
 3 letter ballot prior to the Annual Meeting of the Association and shall hold
 4 office until their successors are elected and qualified at the next Annual
 5 Meeting.

6 The President Elect for the current year shall become President for the
7 ensuing two years. The President shall not be eligible ~~the office of~~
8 ~~President Elect for one (1) year~~ for any office for two (2) years after the
9 completion of the President's term either by election or appointment.

1 SECTION 3. Only Honorary Life Members, Retired Members, and Active Members
2 shall have the privilege of voting for and holding the office of President,
3 President Elect, Vice President, Secretary, Treasurer, and Six (6)
4 Directors in the Association.

1 SECTION 4. At the expiration of the term of any elected Director (except the State
2 Surveyor, President Elect and Vice President ~~One Year Director, and~~
3 ~~President Elect~~), their successor shall be elected for a term of two (2)
4 years.

5 The President shall serve a term of office of two (2) years.

6 The Vice President shall serve a one (1) year term at the same time as the
7 Presidents 1st year. The President Elect shall serve a one (1) year term at
8 the same time as the Presidents 2nd year.

9 The Secretary and Treasurer shall serve a term of office of two (2) years.
10 These officers shall begin their two (2) year terms in alternating years.

11 ~~In order to effectuate the transition from the constitutional one year~~
12 ~~position of Secretary and Treasurer to a two year position of Secretary~~
13 ~~and Treasurer the Board of Directors shall operate as follows:~~

14 ~~The individual elected to the position of Treasurer for the year 1991 shall~~
15 ~~serve a two year term (1991-1993). The individual elected to the position~~
16 ~~of Secretary for the year 1992 shall serve a two year term (1992-1994).~~

17 ~~This paragraph is automatically eliminated from the constitution at the~~
18 ~~annual meeting in the year 1994.~~

19 To be eligible for the office of ~~the~~ President Elect, a candidate shall have
20 served ~~shall be eligible for said position pursuant to the~~
21 ~~following condition: He shall have served~~ on the Official Board ~~Board of~~
22 ~~Directors~~ of the Professional Surveyors Association of Nebraska within
23 the last seven years.

24 ~~In order to effectuate the transition from the Constitutional One Year~~
25 ~~Presidency to the Constitutional Two Year Presidency the Board of~~
26 ~~Directors shall operate as follows:~~

27 ~~The current past President of this association shall remain on the Board~~
28 ~~of Directors in the capacity of the Past President Director for one year~~
29 ~~(1990-1991) after which time the office of Past President shall no longer~~

30 *exist. The position of Past President will be replaced by the position of*
 31 *President Elect/One Year Director. The current President of 1990 shall*
 32 *be reinstated as President for a two year term (1990-1992). The current*
 33 *Vice President of 1990 shall be reinstated as President Elect for (1991-*
 34 *1992) and in 1992 shall be instated as President for (1992-1994). In the*
 35 *year*
 36 *1992 a One Year Director shall serve on the Board of Directors.*
 37 *Thereafter, the aforestated and afterstated constitutional provisions shall*
 38 *apply.*

39 *This paragraph is automatically eliminated from the Constitution at the*
 40 *annual meeting in the year 1993.*

1 SECTION 5. The President shall preside at all meetings of the membership or of the
 2 Official Board except that he may appoint a temporary Chairman at any
 3 such meeting or part of such meeting. He shall be the principal officer of
 4 the Association and with the Official Board, shall guide its functions. He
 5 shall provide the Secretary and ~~Executive Director~~/Administrative
 6 Secretary with a copy of all official correspondence which he may
 7 conduct for the permanent records of the Association.

1 SECTION 6. The Vice President or President Elect shall assist the President and act for
 2 him in his absence or by his direction.

1 SECTION 7. The Secretary shall be the custodian of the records and books of the
 2 Association except the accounts of the Treasurer. He shall conduct the
 3 official correspondence of the Association under the direction of the
 4 Official Board and maintain a file of all such correspondence. He shall
 5 prepare reports of all meetings of the Association or its Directors and
 6 perform such other duties as the Official Board may direct.

1 SECTION 8. The Treasurer shall be custodian of all funds and act without bond. He
 2 shall keep books and accounts of the receipts and expenditures of the
 3 funds and render a financial statement at the annual meeting, and as
 4 directed by the Official Board.

1 SECTION 9. All Association funds shall be deposited in the name of the Association in
 2 a bank or banks approved by the Official Board, and the withdrawal of
 3 any such funds shall only be made as follows: The ~~Executive~~
 4 ~~Director~~/Administrative Secretary shall be on the account to have access
 5 to the bank statements and only the Treasurer shall have vested authority
 6 to singularly draw and sign orders (checks) in the name of the
 7 Association. The State Surveyor shall be on the account and in the
 8 absence of the ~~Executive Director~~, Treasurer, shall draw his orders
 9 (checks) and have it countersigned cosigned by an approved Officer of

10 the Association, limited to the President, Vice President, President Elect,
11 or Secretary.

1 SECTION 10. ~~*Any vacancy occurring in any office shall be filled by appointment by the*~~
2 ~~*Official Board except the office of the President and President Elect.*~~

3 *First Amendment approved by PSAN Members on February 13, 2014:*
4 In the event any member of the Official Board of Professional Surveyors
5 Association of Nebraska misses (3) consecutive meetings without just
6 cause, the Official Board may declare the office vacant and provided
7 further the Board shall appoint a qualified member to fill remaining term
8 of said position except the office of Vice President, President Elect or
9 President.

10 At the first meeting of the calendar year, the official board shall elect a
11 Chairman of the Board who’s responsibilities shall be to act as Acting
12 President in the absence of the President, President Elect and/or Vice
13 President.

14 In the event that the office of President and President Elect are vacant at
15 the same time, there shall be an emergency election by the general
16 membership within 90 days of the notification to the Official Board of
17 said vacation, to elect said offices.

ARTICLE V
Annual Meetings

1 SECTION 1. Annual meetings of this Association shall be held during the first quarter
2 of the calendar year, at which time the installation of officers for the
3 coming year will be held, the annual report of the Association will be
4 received, and other business will be conducted.

1 SECTION 2. Not less than ten (10) days prior to the date of a meeting, the
2 Administrative Secretary shall mail to each member a notice that shall
3 state the time, place, and the purpose of the meeting. Fifteen (15) voting
4 members shall constitute a quorum.

1 SECTION 3. In all questions involving parliamentary rules not covered in the
2 Constitution and Bylaws, Robert's Rules of Order shall govern.

ARTICLE VI
Amendments

1 This Constitution may be amended from time to time. Any proposed
2 Amendment shall be submitted in writing to the Official Board and if they
3 shall approve such Amendment, they shall instruct the Administrative
4 Secretary to prepare and mail a copy of such to each member and instruct
5 him to indicate his rejection or approval of such Amendment and return
6 same to the Administrative Secretary within thirty (30) days of the date of
7 mailing. The adoption of said Amendment shall require an affirmative
8 vote of two-thirds of such votes cast. The Administrative Secretary shall
9 notify each member accordingly. In the absence of the Administrative
10 Secretary, all duties of the Administrative Secretary shall be responsible
11 of the Secretary of the Association.

ARTICLE VII
Affiliate Associations

1 SECTION 1. Eligibility Requirements
2 a. Goals: The Constitution and By-laws, functions, aims, and
3 purposes of the Affiliate Association(s) will be consistent
4 with and not contrary to the functions, aims, and purposes of
5 the Professional Surveyors Association of Nebraska.
6 b. Location: The Affiliate Association(s) must be based in the
7 State of Nebraska.
8 c. Size: 25% of the membership of the affiliate organization must
9 be a member of the Professional Surveyors Association of
10 Nebraska.
11 d. Responsibility: Each Affiliate Association(s) shall encourage
12 membership in the Professional Surveyors Association of
13 Nebraska and the ~~American Congress on Surveying and~~
14 ~~Mapping~~ National Society of Professional Surveyors.

1 SECTION 2. Application for Affiliation
2 The Affiliate Association(s) must submit to the Official Board of
3 the Professional Surveyors Association of Nebraska a copy of
4 their By-laws, a membership roster and dues schedule, along with
5 their written request for affiliation.

1 SECTION 3. Approval for Affiliation
2 Approval of Affiliation shall conform to the procedure set forth in
3 the By-laws of the Professional Surveyors Association of

4 Nebraska, ARTICLE V, Section 1.

5 SECTION 4. Dues

6 Affiliate associations shall not pay dues to the Professional
7 Surveyors Association of Nebraska for the affiliate association to
8 be a member of the Professional Surveyors Association of
9 Nebraska.

1 SECTION 5.

- 2 a. One individual representing all Affiliate organizations shall be chosen
3 by the Affiliate organizations to serve as a Director of the Professional
4 Surveyors Association of Nebraska.
5 b. The secretary of Affiliate Association or the chairman of the
6 combined committee shall inform the Administrative Secretary of the
7 Professional Surveyors Association of Nebraska whom the Director
8 shall be.
9 c. The Director representing the Affiliate Association(s) shall have the
10 rights and privileges as the other members of the Official Board *of*
11 *Directors* of Professional Surveyors Association of Nebraska.
12 d. An individual, while holding the office of Affiliate director, shall not
13 be an elected officer of the Professional Surveyors Association of
14 Nebraska.
15 e. The Affiliate Director shall report the activities of the Affiliate
16 Association(s) (meetings, seminars, workshops, public relation
17 promotions, and changes in membership and By-laws, etc.) to the
18 Official Board.

1 SECTION 6. "The Newsletter"

- 2 a. The Affiliate Association(s) shall receive a copy of "The
3 Nebraska Surveyor."
4 b. The Affiliate Association(s) shall be entitled to adequate space
5 in "The Nebraska Surveyor" for a Membership Application
6 Form, articles of interest to surveyors, announcements of
7 seminars and workshops, as approved by the Editor.

1 SECTION 7. Termination of Affiliation

- 2 a. The Official Board of the Professional Surveyors Association
3 of Nebraska may cause the Affiliation to be cancelled upon
4 written notification to the Affiliate Association.
5 b. The Affiliate Association may sever an approved affiliation
6 upon written notification to the Official Board of the
7 Professional Surveyors Association of Nebraska. Any
8 Association so doing will not be eligible for reaffiliation for a
9 period of not less than two years.

Administrative Secretary's Duties:

Constitution Article IV

The official Board may hire an Administrative Secretary who's duties shall be, but not limited, to the following:

Mail out notices for Dues

Mail out and receive Ballots


Mail out brochures for Winter Convention & Summer Seminars

Billing for Advertisement in the Newsletter & receiving the money for the Ads

Mail out the Agenda for Board Meetings & General Assembly meetings

Make deposits of any money received and submit to the Treasurer

Submit all bills to the Treasurer and maintain a list thereof



January 27, 2016

2016 PSAN Winter Seminar
Grand Island, NE

Legislative and Professional Engineers Coalition (PEC) report


PSAN Membership,

The first session of the 104th Legislature was a pretty uneventful year regarding legislation. There was one bill that was introduced that pertained to Land surveyors. That being "LB 138-Naming of the "Land Surveyors Regulation Act" introduced to the "Government, Military & Veterans Affairs Committee" by Senator Johnson on behalf of the board of examiners to establish a code of practice for the board to refer to.

Basically it cleaned up the current reference of Section 81-8, 108 to 81-8, 127 renaming it to "the LAND SURVEYORS REGULATION ACT"

This bill made it out of committee, placed on the Legislative select file for approval passed 47-0-2 May 20, 2015 and approved by the Governor on May 26, 2015. I have a few copies of the Bill available if someone would like a copy or you can go to the Legislature's web site at www.nebraskalegislature.gov/bills/ and type in LB138 in the search engine and get a PDF copy.

There were some other bills that referenced Land Surveyors but primarily as a reference and nothing that affected Land Surveying practices.



January 2016, kicked off the second session of the 104th Legislature. Bringing "LB 960 – Transportation Innovation Act" introduced by Senator Smith at the request of the Governor. Basically, this bill is a funding mechanism to transfer \$150 million dollars through existing cash reserves to fund three (3) programs

- The Accelerated State Highway Capital Improvement Program
- The County Bridge Match Program
- The Economic Opportunity Program

These programs are designed to accelerate roads construction, provide matching funds for counties to expedite repairs to bridges and promote industry expansion. I have a few copies of the bill that was introduced along with the press release from Governor Ricketts that explains the plan. Or you can go to the link that is mentioned above.

Most recently, I attended the annual Legislative luncheon that is put on by the PEC group where Senator Smith gave an outline of the intention of the bill.

Lastly, I have also attached to this report (and have a few copies) a copy of the "Bill of Interest report" that shows what bills Kissel/ES Associates is following for the Professional Engineers Coalition (PEC).

If there are any questions, come and find me after the meeting and I will try to answer them.

Thank you

Todd Whitfield
PSAN Representative – PEC Coalition / Legislative monitor.

