

PSAN BOARD MEETING MINUTES
March 20, 2015
Friday, 12:00 P.M.
Chances "R" Restaurant and Lounge
124 West 5th Street
York, NE
402-362-7755

1) Call meeting to order

Meeting called to order at 1:00 P.M. by President Wayne Dietz.

2) Roll call

President, Wayne Dietz (P)

President Elect, Dan Martinez (P)

Secretary, Warren Headlee (P)

Treasurer, John Berry (P)

Board of Directors:

Jeremy Feusner (P)

Jason Headley (P)

Duane Katt (P)

Brian Langenberg (P)

Casey Sherlock (P)

Matt Tinkham (P)

Steve Cobb (P)

Admin. Secretary, Connie Arnold (A)

Members:

Richard Hansen

LaVern Schroeder

3) Review & approve agenda

Dan Martinez asked that Item C. be added to New Business to discuss the insurance quotes provided by John Berry.

Motion to Approve by Steve Cobb.

Second by Duane Katt.

Motion: Pass.

4) Review & approve minutes of December 5, 2014 board meeting.

Motion to Approve by Warren Headlee.

Second by Steve Cobb.

Motion: Pass.

5) Review & approve Treasurer's report.

See attached Treasurer's Report dated March 11, 2015.

John Berry reported that most of the expenses were directly related to the Winter Seminar recently held in Norfolk, NE.

Jeremy Fuesner asked and Berry acknowledged that there is a separate account for the scholarship.

Jason Headley asked if the Cadastral Consulting expense included everything like airfare, lodging and the speaker. Berry stated that the total would also need to include a \$500 retainer paid earlier.

Motion to Approve by Duane Katt.

Second by Jeremy Fuesner.

Motion: Pass.

6) Old Business

a. 2015 Summer Seminar update - Phil Curd and Jay Dubs at Ft. Robinson.

Dan Martinez reported that the date was set for July 17th and that Phil Curd had said that he would be getting an informational pamphlet to Connie Arnold two months ahead of time. Martinez went on to say that Arnold thought the information should be made available sooner so people would be able to make reservations before the Game and Parks increases the lodging fees. Martinez further reported, that as of yet, there wasn't a Thursday night event scheduled.

b) 2016 Winter Convention update - Casey Sherlock in Grand Island.

Casey Sherlock reported that the date had been set for January 28th & 29th at the Midtown Holiday Inn in Grand Island. Sherlock stated the Grand Island Convention and Visitors Bureau had been most helpful in organizing the event and had offered \$500 to use in what every way wanted. Sherlock further stated that the Midtown Holiday Inn had provided a package proposal including a breakdown of the different expenses. Sherlock went on to say that he had reached out to all the vendors he could think of that might want to attend or contribute. Sherlock asked the board for additional vendor recommendations since they can play an important role in supporting these events. Sherlock concluded by saying he was still trying to select a speaker(s) and asked for ideas and suggestions.

Dan Martinez suggested that Sherlock look at the NSPS website. Martinez then suggested that we take a moment to discuss how to structure our future conferences and to consider a future agenda item, to discuss forming a

committee to help plan such events. Martinez added that he thought such a committee would help in getting others to volunteer or host conventions.

Sherlock added that a Summer Program Committee and Winter Program Committee that stayed consistent every year would be a great resource in helping the person who was hosting these events.

Jeremy Fuesner suggested multiple speakers. Fuesner also suggested sending out a questioner asking the membership what kind of classes/topics they would like to see at future seminars. Fuesner stated that he would put together a list of questions to have on the survey and send it out for review. Fuesner also asked that we start putting together a guidance document.

Wayne Dietz said that the agenda for the next board meeting will include an item to set up a committee(s) to help with the conventions and seminars.

c) 2016 - Summer Seminar update - Boni Edwards and Jerry Penry at Halsey Forest.

The 2016 Summer Seminar is scheduled for July 15, 2016 at the 4-H Camp near Halsey, NE. Plans are for a BBQ steak fry on Thursday night and possible monument recovery of the National Forest Monuments.

Dan Martinez reported that he hadn't recently reached out to Boni Edwards or Jerry Penry for an update and added that he hadn't heard anything from them.

Wayne Dietz stated that he thought Edwards and Penry had everything planned.

d) 2017 Winter Conference - Jason Headley.

Jason Headley reported that he would like to hold it in the Omaha area and hoped to have a site located by this fall.

7. New Business

a. Revise constitution - Richard Hansen, LaVern Schroeder.

Richard Hansen and LaVern Schroeder provided a draft copy of both the PSAN Constitution and PSAN Bylaws (see attached) outlining each suggested change and/or revision. Hansen and Schroeder identified each proposed change and after discussing each change it was agreed upon that the following changes would be made to the draft copy:

Constitution; Article 4, Section 8

Section 8 will not be revised. The Treasurer will continue to act without bond.

Constitution; Article 4, Section 9 – 2nd sentence

“The Executive Director/Administrative Secretary shall be on the account to have access to the bank statements and only the Treasurer and an assigned Board member have vested authority to singularly draw and sign orders in the name of the Association.”

Constitution; Article 4, Section 10 – last paragraph

In the event that the office of President and President Elect are vacant at the same time, there shall be an emergency election by the general membership within 90 days to elect said offices.

Bylaws; Article 3, Section 1 – last sentence

“Emergency meetings may be called by a vote request of 7 voting members of the Association.”

Jeremy Feusner suggested, and it was agreed upon, that each change would be presented and voted on individually by the general assembly.

Schroeder stated that Sandy Maillie will provide Connie Arnold with a revised draft reflecting the agreed upon changes.

b. Discussion about booth at state fair - Wayne Dietz.

Wayne Dietz reported that only enough people volunteered to work the booth at the State Fair to cover 3 days of the 11 day event. Dietz declared it a dead item.

c. Insurance – John Berry.

John Berry reported that he spoke with PSAN’s insurance agent and received 5 different quotes which are identified as Items 1 through 5 (see attached).

Item 1 – Liability Policy

Berry stated the insurance agent pointed out that as a board we are not covered for any liability. The agent explained that if there was something that we voted on that somebody in our membership didn’t agree with, they technically could sue each one of us individually and not as a board. Berry stated that item #1 would provide liability insurance to the board.

Items 2-4 – Employee Theft Policy/Crime Declarations Policies

Berry explained that item 2 defines the policy PSAN currently holds which holds a \$30K limit. Berry added that our premium for this policy is \$154.

Item 3 – Policy expanded to \$100K. Berry stated that this policy would add \$116 to our current premium.

Item 4 – Policy expanded to \$150K. Berry stated that this policy would add \$165 to our current premium. Berry recommends this policy.

Matt Tinkham raised the question as to how the policy is worded. Tinkham pointed out that the policy only states that employee theft is covered. Tinkham felt that it's probably not the employees we should be concerned with. Berry said he would ask the agent to clarify what is covered with this policy.

Item 5 – Workers Compensation Policy

Berry explained that this policy hinged on how Connie Arnold is classified. Berry went on to say that if Arnold is a paid employee, either fulltime or part time, PSAN should have a workers comp policy for her. Berry further stated that Arnold is currently classified as a contract employee, so we do not need to have insurance for her. Berry added that our accountant suggested that we do get insurance for her as a precautionary measure.

Dan Martinez asked if we take out any withholdings when we pay her and Berry answered no, Arnold does her own taxes.

LaVern Schroeder asked if Arnold would even be covered under a workers comp policy since we are not withholding any taxes on her. Berry said that the insurance agent had offered to meet with us to answer such questions and thought that it would be a good idea to take the agent up on their offer.

Duane Katt asked Berry which accounts Arnold has access to. Berry answered that Arnold can check on the bank accounts but didn't believe that she had access to the Edward Jones account.

Motion to increase the Employee Theft Policy amount to \$150K by Jeremy Feusner.

Second by Dan Martinez.

Motion: Pass.

The Board agreed to table making a decision on the other policies until we had a chance to discuss options with the insurance agent. John Berry said that he would schedule the agent to attend our next board meeting in which we meet in person.

8. Officer reports

President, Wayne Dietz – No Report.

President Elect, Dan Martinez– No Report.

Secretary, Warren Headlee– No Report.

Treasurer, John Berry– No Report.

Board of Directors

Jeremy Feusner– No Report.

Jason Headley – No Report.

Duane Katt.

Duane Katt reported that he feels that there is a problem with the general public and their perception of land surveying, what surveyors do and the problems associated with non-surveyors doing survey work. Katt stated that he felt PSAN still needed to publish informational pamphlets to be distributed at county courthouses, schools, etc. outlining the importance of the profession.

Wayne Dietz asked Katt to work with Bob Heese and put something together for the next board meeting.

Brian Langenberg – No Report.

Casey Sherlock– No Report.

Matt Tinkham– No Report.

Steve Cobb.

Steve Cobb reported that:

- Jim Hawks had been reappointed to the Board of Examiners.
- LB 138 made it to the floor but had not been discussed yet.
- SENSLA is having a meeting tomorrow at Mahoney State Park featuring Omaha attorney Jim Lang to discuss adversory rights, right of way conveyance and immanent domain.

9) Committee reports

a. Publications - Sandy Maillie – No Report.

b. Nominations - Brian Langenberg – No Report.

c. Education - Matt Tinkham.

Matt Tinkham reported the pre-exam breakout session held during the Winter Conference was well attended with close to 20 attending.

Tinkham explained that he felt that helping with the application process,

exam taking process and where to find information is more important than just doing math problems.

Tinkham also reported that he and Doug Stevenson had discussed the possibilities of creating math refresher classes available online. Tinkham said that he wanted to discuss the idea with Southeast Community College and that Stevenson had said that he had been approached by a company interested in creating webinars to teach these topics.

d. Public Relations - David Schmitz – No Report.

e. Legislation - Todd Whitfield – No Report.

f. Membership - Brian Langenberg.

Brian Langenberg reported that membership is down.

g. Historical - Gene Thomsen, Mitch Humphrey.

Warren Headlee shared a Thank You card from Ken Johnson with the Kansas Society of Land Surveyors thanking PSAN for the continued support with the upkeep and maintenance of the 6th P.M. monument.

h. Ethics & Standards - Lee Wells, Duane Katt.

Duane Katt reported that he was looking for a volunteer to take Lee Wells' place on the committee. Casey Sherlock volunteered.

i. GIS - Jason Headley – No Report.

Matt Tinkham volunteered to attend the 2015 GIS Symposium on April 14th – 16th at the Embassy Suites Convention Center, La Vista, NE.

j. Associate - Steve Cobb – No Report.

k. Initial Point - Doug Stevenson – No Report.

l. Advertising - LaVern Schroeder, Sandy Maillie, Connie Arnold – No Report.

m. Constitution Review - LaVern Schroeder & Richard Hansen.
(see New Business, Item. A)

Wayne Dietz asked if the next meeting could be scheduled before adjourning and if a conference call would suffice. A conference call on June 19th at 8 A.M. was scheduled.

10) Adjournment motion.

Motion to adjourn by Duane Katt.

Second by Jeremy Feusner.

Motion: Pass – Meeting adjourned at 2:45 P.M.

Respectively submitted by Warren Headlee, Secretary.

Treasurer's Report
3/11/2015

Washington County Bank Checking
1/13/2015 thru 3/11/2015

Date	Num	Description	Category	Memo	Amount
Balance 1/13/2015					27,513.91
1/16/2015		2015 Winter Conference Fees			18,020.00
1/18/2015		2015 Membership Dues			2,885.00
1/28/2015	1797	Office Max	office supplies		-52.40
1/28/2015	1798	Regal Awards	2015 Winter Conference		-280.85
1/29/2015	1800	Pete Johnson	2015 Winter Conference Auction items		-570.39
1/29/2015	1802	Olsson and Assoc.	2015 Winter Conference copies		-13.65
1/30/2015	1803	Todd Wilfield	Senate Luncheon		-70.00
1/30/2015	1804	Sandy Mallis	2015 Winter Conference Auction items		-25.65
1/30/2015		Banking fees			-14.48
2/9/2015		2015 Winter Conference Fees			3,980.00
2/9/2015		2015 Membership Dues			560.00
2/9/2015		2015 Winter Conference Fees			2,885.00
2/9/2015		2015 Winter Conference Auction			2,360.00
2/8/2015		2015 Winter Conference Raffle			1,340.00
2/9/2015	1805	Cadastral Consulting	2015 Winter Conference		-4,610.00
2/9/2015	1806	Copycraft Printing	2015 Winter Conference printing		-623.17
2/9/2015	1809	American Broadband	website		-25.00
2/9/2015	1810	Secretary of State	non profit dues		-20.00
2/9/2015	1812	Connie Arnold	office supplies, postage		-264.53
2/9/2015	1813	Connie Arnold	2015 Winter Conference supplies, lanyards		-337.38
2/9/2015	1814	Kenneth Johnson	6th P.M. maintenance		-150.00
2/11/2015	1816	Village of Page	Historical marker donation		-1,500.00
2/13/2015	1817	Postmaster	newsletter postage		-111.03
2/18/2015	1818	Lee McKernia	newsletter		-50.00
2/18/2015	1819	Sandy Mallis	newsletter		-405.00
2/18/2015	1820	Lamp, Rynearson & Assoc.	2015 Winter Conference (error on plaque)		-9.63
2/18/2015	1821	Gilmore and Assoc.	2015 Winter Conference refund		-185.00
2/18/2015	1822	Miller and Assoc.	2015 Winter Conference refund		-185.00
2/18/2015	1823	Connie Arnold	phone		-58.98
2/21/2015	1824	Glenda Harders	tax prep.		-398.00
2/26/2015	1825	Divots Conference Center	2015 Winter Conference		-7,151.54
2/26/2015	1826	Danny Martinez	NSPS		-746.02
2/27/2015		Banking fees			-11.21
3/1/2015	1827	Service Press	newsletter		-1,006.60
3/5/2015	1828	Connie Arnold	Salary Oct. 1st - Dec. 31st 2014		-5,502.92
3/5/2015	1828	Connie Arnold	postage		-9.38
3/5/2015	1830	American Broadband	website		-25.00
3/11/2015	1831	Danny Martinez	NSPS		-300.00
3/11/2015	1832	Danny Martinez	Iowa conference		-362.93
3/11/2015	1833	NSPS	Membership dues		-6,760.00
SUBTOTAL EXPENSES					1,144.28
CHECKING BALANCE					28,660.19
EDWARD JONES					77,826.80
TOTAL					106,487.09

**BYLAWS OF THE
PROFESSIONAL SURVEYORS ASSOCIATION OF NEBRASKA**

**ARTICLE I
Membership**

- 1 SECTION 1. All applications for membership in the Association shall be made in
2 writing to the ~~Treasurer~~ Executive Director/Administrative Secretary of
3 the Association. The ~~Treasurer~~ Executive Director/Administrative
4 Secretary shall forward to the Official Board to verify the qualifications of
5 the proposed member and forward a copy of said application and
6 verification to the members of the Official Board for approval. If no reply
7 is received by the ~~Treasurer~~ Executive Director/Administrative Secretary
8 in opposition to the application within ten (10) days, the application shall
9 be deemed approved. In the event of opposition to the application, further
10 action will be taken at the next meeting of the Official Board.
- 1 SECTION 2. Honorary Life Membership proposals shall be submitted by an Active or
2 Honorary Life Member, who shall state his reason or reasons for the
3 proposal. Election shall be conducted in the manner set forth in Article III,
4 Section 1b, of the Constitution. A member so elected shall be notified by
5 letter. The election shall be null and void if acceptance is not received
6 within ninety (90) days after mailing such notice.
- 1 SECTION 3. Each member of this Association shall be furnished with a copy of the
2 Constitution and Bylaws of this Association. Members elected to this
3 Association shall be mailed a copy of the Constitution and Bylaws
4 together with their notification of election.
- 1 SECTION 4. The term “he” as used in this document shall be neutral as far as gender is
2 concerned.

**ARTICLE II
Dues and Fees**

- 1 SECTION 1. The fiscal year shall be from October 1 to September 30. Dues shall be
2 payable annually in advance, and shall become due on the first day of
3 January each year.
- 1 SECTION 2. Dues and Reinstatement fees for the various grades of membership shall
2 be set by the Official Board.
- 1 SECTION 3. Any person whose dues are more than three (3) months in arrears shall be
2 so notified by the ~~Treasurer~~ Executive Director/Administrative Secretary.
- 1 SECTION 4. Membership of any person whose dues are one (1) year in arrears shall
2 terminate at the close of the fiscal year unless extension is granted by the
3 Official Board.
- 1 SECTION 5. Any member dropped under Section 4 of this Article may be reinstated by
2 the approval of the Official Board and the payment of the appropriate
3 reinstatement fee.
- 1 SECTION 6. Associate members in good standing becoming registered as Nebraska
2 Land Surveyors will automatically become active members, but will not
3 be assessed additional dues until the fiscal year following such
4 registration.
- 1 SECTION 7. New Active members whose applications are approved July 1, or later in
2 any calendar year, will be assessed one-half of the dues for that year.

ARTICLE III
Meetings and Quorums

- 1 SECTION 1. Meetings of the Official Board, other than the annual meeting, may be
2 held at a time and place as designated by the President of the Association,
3 or upon the request of three (3) members of the Official Board, or upon
4 the request of five (5) voting members of the Association. The members of
5 the board shall be notified in advance of meetings of the Official Board 14
6 days prior to said meeting. Public notice of each meeting shall be made
7 by posting said notice in the office of the Executive
8 Director/Administrative Secretary of the Association, along with the
9 agenda for said meeting. The agenda shall be revised as necessary, prior to
10 the meeting or at the meeting. Emergency meetings may be called by a
11 vote request of 7 voting members of the Association.
- 1 SECTION 2. Fifteen (15) voting members constitute a quorum at the annual meetings.

1 SECTION 3. Seven (7) members of the Official Board shall constitute a quorum at a
2 meeting of the Official Board. Voting shall be by roll call vote.

ARTICLE IV
Committees

1 SECTION 1. The incoming President of the Association shall, within thirty (30) days
2 after the annual meeting, appoint chairmen for all standing committees.
3 The President and the chairmen shall then, jointly, select members for the
4 standing committees. The President shall appoint such additional
5 committees as may be necessary, and discontinue them when such
6 committees have completed their function.

7 The Standing Committees of the Association are as follows:

8 Publications
9 Nominations --- [See Article 6 section 1 of Bylaws](#)
10 Education
11 Public Relations
12 Legislative
13 Membership
14 Historical
15 Associate
16 Ethics/Standard of Practice
17

1 SECTION 2. The Committees shall make reports as directed by the President.

1 SECTION 3. The President shall be an ex officio member of all Committees.

ARTICLE V
Amendments

1 SECTION 1. The Bylaws may be amended at any meeting of this Association or by
2 letter ballot. No amendment shall be acted upon at a meeting unless a
3 notice of the amendment shall be received in writing by the Secretary at
4 least thirty (30) days prior to the meeting. A notice of the general nature of
5 the amendment must be incorporated in the notice of the meeting to the
6 membership. Any proposed amendment that shall receive a two-thirds
7 majority of the Quorum at a meeting shall be incorporated and become a
8 part of the Bylaws of this Association, or by a two-thirds majority of the
9 mail ballots cast.

ARTICLE VI
Nomination and Election of Officers

- 1 SECTION 1. Not less than sixty (60) days prior to the annual meeting, the Official
2 Board shall appoint a nomination committee of three (3) members.
- 1 SECTION 2. The Nominating Committee shall meet not later than forty-five (45) days
2 prior to the annual meeting and nominate a ~~President~~, President Elect/~~One~~
3 ~~Year Director or~~ Vice President, Treasurer or Secretary, and three (3)
4 Directors. 2 nominees for each office will be required. Before reporting to
5 the Official Board, the Committee shall secure acceptance from all
6 nominees. Additional nominations for any office may be presented by
7 petition signed by five (5) voting members of the Association.
- 1 SECTION 3. All eligible nominees shall be shown on the official ballots, which shall be
2 mailed to eligible voter members at least thirty (30) days prior to the
3 annual meeting. Ballots to be counted must be received ten (10) days prior
4 to the annual meeting by the Nominating Committee, who shall act as
5 tellers.

ARTICLE VII
Discipline and Expulsion

- 1 SECTION 1. The Association, through its Official Board, will have the power to
2 investigate the conduct of its members alleged to be in conflict with the
3 interest of the Surveying Profession or of this Association.
- 1 SECTION 2. Upon alleged misconduct of a Member coming to the notice of the Official
2 Board or upon filing of charges against a member signed by five (5) or
3 more members, the Official Board shall examine such charges and if there
4 appears to be sufficient reasons for hearing thereon, shall fix a date for
5 such hearing and shall, not less than thirty (30) days before said date,
6 notify the accused thereof by Certified letter, accompanied by a copy of
7 the charges and all evidence adduced in support thereof, produce and
8 examine witnesses in his defense, hear, and, at his option, cross-examine
9 any witness called in support of the charges, offer documentary evidence,
10 and make a written or oral statement in his behalf. Promptly after the
11 hearing, the Official Board shall consider the evidence and render its
12 decision. A two-thirds vote of the entire Official Board shall be necessary
13 to sustain the charges. If they are sustained, the Official Board shall fix the
14 Penalty of suspension for a fixed period of time or expulsion, and shall
15 notify the member of the decision. Appeals may be submitted to the next
16 general meeting of the Association and a two-thirds vote of the Quorum at

17 this meeting shall be required to override the decision of the Official
18 Board.

1 SECTION 3. No disciplinary proceeding of the Association shall be given publicity,
2 except as provided for in this Article.

ARTICLE VIII Seal

1 SECTION 1. The official seal of the association constitutes the association's trademark,
2 and shall not be used by anyone without the explicit written permission of
3 the Board of Directors of the Professional Surveyors Association of
4 Nebraska. The Board of Directors shall attempt to federally register the
5 mark as a collective membership mark, and shall maintain any such
6 registration.

ARTICLE IX Official Board

1 SECTION 1. It shall be the duty of the Official Board to conduct the business of the
2 Association.

1 SECTION 2. All questions before the Association except the election of the State
2 officers and changes to the Constitution or Bylaws will be decided by the
3 Official Board. [Vacancy in any office except President and President Elect](#)
4 [shall be appointed by the Official Board.](#)

1 SECTION 3. Members of the Official Board may request reimbursement for travel
2 expenses when attending Board meetings or when conducting
3 investigations or attending functions at the direction of the Board,
4 provided such funds are available in the budget.

1 SECTION 4. The Official Board has the power to take special action not provided for in
2 these Bylaws when it is in the best interest of the Association.

ARTICLE X

Budget

- 1 SECTION 1. The Official Board shall act as the Budget Committee. The budget for the
2 forthcoming year shall be prepared and established by the Official Board
3 at the Board Meeting during the last quarter of the current year.
- 1 SECTION 2. A budget report and financial statement shall be presented to the Official
2 Board at each annual meeting and made available to all members.
- 1 SECTION 3. A deficit budget or deficit spending must have prior approval of the
2 Official Board. Unexpected budget funds will revert back to the general
3 fund unless approval from the Official Board has been granted to allow
4 accumulation.

ARTICLE XI Newsletter

- 1 SECTION 1. The official publication of the Association is *THE NEBRASKA*
2 *SURVEYOR*, a newsletter.
- 1 SECTION 2. The newsletter shall be published at least ~~two (2)~~ four (4) times a year.
- 1 SECTION 3. Copies of *THE NEBRASKA SURVEYOR* shall be ~~mailed free~~ made
2 available on the Association's website to all current members of all grades
3 of the Association and to officers of similar organizations in Nebraska and
4 other states when so requested.
- 1 SECTION 4. The editorship will be provided by a Publications Committee.

**CONSTITUTION OF THE
PROFESSIONAL SURVEYORS ASSOCIATION OF NEBRASKA**

**ARTICLE I
Name and Object**

- 1 SECTION 1. The name of this Association shall be Professional Surveyors
2 Association of Nebraska.
- 1 SECTION 2. The object of the Association shall be to:
2 a. Advance the science and art of the Surveying Profession.
3 b. Foster and maintain a high standard of Ethics.
4 c. Uphold the Nebraska Registered Land Surveyors Act.
5 d. Act directly and indirectly in the interest of Public Welfare and
6 impress upon the public the importance of accurate Land
7 Surveying.
8 e. Protect and improve the professional and economic stature of
9 the Professional Surveyor.
- 1 SECTION 3. The term “he” as used in this document shall be neutral as far as gender
2 is concerned.

**ARTICLE II
Organization**

- 1 This organization, in its activities and in its membership shall be
2 nonpolitical, nonsectarian, and statewide in its scope, except as local
3 subordinate chapters may come into being, and shall be incorporated as a
4 nonprofit organization.

**ARTICLE III
Members**

- 1 SECTION 1. The membership of this Association shall consist of six classes, namely:
2 a. Active Member. Any person who is an active or inactive Nebraska
3 Registered Land Surveyor, and whose registration has not lapsed or
4 been revoked, shall be eligible for membership as an active member.
5 An active member shall have full membership rights and privileges,
6 including but not limited to membership voting rights.

7 b. Honorary Life Member. A person of acknowledged eminence in
8 Surveying, who has rendered outstanding service to the Land
9 Surveying or Engineering Profession and who has been an Active
10 Member of the Professional Surveyors Association of Nebraska, may
11 be elected as a Life Member of the Association by a two-thirds vote of
12 the Official Board. Honorary Life Membership does include full
13 membership voting rights.

14 c. Retired Active Member. Any person who is a Nebraska Registered
15 Land Surveyor, who is retired professionally from land surveying, or
16 a business engaged in land surveying, whose active membership in
17 Professional Surveyors Association of Nebraska has been continuous
18 for the required number of eligible years, upon notification and
19 approval of the executive board shall be eligible for membership as a
20 Retired Active Member and shall retain all the privileges of an Active
21 Member, including all membership voting rights.

22 The required number of eligible years shall mean:
23 continuous membership as an Active Member in Professional
24 Surveyors Association of Nebraska for a period of five years before
25 The year 1980 including the year 1980. The number of eligible years
26 shall be increased by one year for each year after 1980 until a
27 maximum of 15 years of continuous membership as an active member
28 has been reached and then shall mean 15 years of continuous
29 membership as an Active Member after the year 1990.

30 d. Affiliate Member. Any person registered as a Land Surveyor in any
31 state other than Nebraska, and Registered Professional Engineer,
32 Realtor, Abstractor, Attorney, or any person engaged in a business or
33 profession related to land surveying and interested in the advancement
34 of the surveying profession shall, upon the recommendation of an
35 Active Member, be eligible to apply for membership as an Affiliate
36 Member. Affiliate membership does not include membership voting
37 rights.

38 e. Associate Member. Any person engaged in surveying and interested in
39 becoming a Nebraska Registered Land Surveyor or any student with a
40 sincere interest in surveying shall, upon the recommendation of an
41 Active Member, be eligible to apply for membership as an Associate
42 Member. Associate membership does not include membership voting
43 rights.

44 f. Sustaining Member. Any individual, group or firm engaged in
45 providing equipment or service to the surveying and engineering
46 profession. Sustaining Member shall mean and include:
47

48 Membership to Professional Surveyors Association of Nebraska
49 equivalent to an Affiliate member for an individual, group or firm.

50 A one-quarter page advertisement published or on the website in
51 each of *The Nebraska Surveyor* newsletters. Special recognition
52 shall be given to the Sustaining Member for supporting
53 Professional Surveyors Association of Nebraska within the cover
54 page of the newsletter.

55 Exhibitors entrance fee to the annual meetings.

56 Sustaining Membership does not include membership voting
57 rights.

58 g. Associate Member. Any person engaged in surveying and interested in
59 becoming a Nebraska Registered Land Surveyor or any student with a
60 sincere interest in surveying shall, upon the recommendation of an
61 Active Member, be eligible to apply for membership as an Associate
62 Member. Associate membership does not include membership voting
63 rights.

ARTICLE IV
Officers

1 SECTION 1. The officers of the Association shall be President, Vice President or
2 President Elect (whom shall act as Vice President), Treasurer, Secretary,
3 and six (6) Directors ~~(one of whom shall be the President Elect/One Year~~
4 ~~Director)~~ and one (1) ex-officio director. The one (1) ex-officio director
5 shall be the Nebraska State Surveyor. These individuals shall constitute
6 the Official Board of this Association. The President and Secretary shall
7 be Chairman and Secretary, respectively. And one additional Director is
8 eligible as an officer of the association pursuant to Constitutional Article
9 VII and shall have full director voting rights and shall further constitute
10 the official Board of this Association. The Official Board shall have
11 vested in them the Government of the Association and the control of its
12 property.

1 SECTION 2. The President Elect/~~One Year Director~~, or Vice President, Secretary or
2 Treasurer, ~~five (5)~~ Three(3) of the six (6) Directors, shall be elected by
3 letter ballot prior to the Annual Meeting of the Association and shall hold
4 office until their successors are elected and qualified at the next Annual
5 Meeting.

6 The President Elect for the current year shall become President for the

7 ensuing two years. The President shall not be eligible ~~the office of~~
8 ~~President Elect for one (1) year for any office for two (2) years~~ after the
9 completion of the President's term either by election or appointment.

1 SECTION 3. Only Honorary Life Members, Retired Members, and Active Members
2 shall have the privilege of voting for and holding the office of President,
3 President Elect, Vice President, Secretary, Treasurer, and Six (6)
4 Directors in the Association.

1 SECTION 4. At the expiration of the term of any elected Director (except the State
2 Surveyor, ~~President Elect and Vice President One-Year Director, and~~
3 ~~President Elect~~), their successor shall be elected for a term of two (2)
4 years.

5 The President shall serve a term of office of two (2) years.

6 ~~The Vice President shall serve a one (1) year term at the same time as the~~
7 ~~Presidents 1st year. The President Elect shall serve a one (1) year term at~~
8 ~~the same time as the Presidents 2nd year.~~

9 The Secretary and Treasurer shall serve a term of office of two (2) years.
10 These officers shall begin their two (2) year terms in alternating years.

11 ~~In order to effectuate the transition from the constitutional one year~~
12 ~~position of Secretary and Treasurer to a two year position of Secretary~~
13 ~~and Treasurer the Board of Directors shall operate as follows:~~

14 ~~The individual elected to the position of Treasurer for the year 1991 shall~~
15 ~~serve a two year term (1991-1993). The individual elected to the position~~
16 ~~of Secretary for the year 1992 shall serve a two year term (1992-1994).~~

17 ~~This paragraph is automatically eliminated from the constitution at the~~
18 ~~annual meeting in the year 1994.~~

19 The President Elect shall be eligible for said position pursuant to the
20 following condition: He shall have served on the Board of Directors of
21 the Professional Surveyors Association of Nebraska within the last seven
22 years.

23 ~~In order to effectuate the transition from the Constitutional One Year~~
24 ~~Presidency to the Constitutional Two Year Presidency the Board of~~
25 ~~Directors shall operate as follows:~~
26 ~~The current past President of this association shall remain on the Board of~~
27 ~~Directors in the capacity of the Past President Director for one year~~
28 ~~(1990-1991) after which time the office of Past President shall no longer~~
29 ~~exist. The position of Past President will be replaced by the position of~~

30 ~~President Elect/One Year Director. The current President of 1990 shall~~
 31 ~~be reinstated as President for a two year term (1990-1992). The current~~
 32 ~~Vice President of 1990 shall be reinstated as President Elect for (1991-~~
 33 ~~1992) and in 1992 shall be instated as President for (1992-1994). In the~~
 34 ~~year~~
 35 ~~1992 a One Year Director shall serve on the Board of Directors.~~
 36 ~~Thereafter, the aforesated and afterstated constitutional provisions shall~~
 37 ~~apply.~~

38 ~~This paragraph is automatically eliminated from the Constitution at the~~
 39 ~~annual meeting in the year 1993.~~

1 SECTION 5. The President shall preside at all meetings of the membership or of the
 2 Official Board except that he may appoint a temporary Chairman at any
 3 such meeting or part of such meeting. He shall be the principal officer of
 4 the Association and with the Official Board, shall guide its functions. He
 5 shall provide the Secretary and Executive Director/Administrative
 6 Secretary with a copy of all official correspondence which he may
 7 conduct for the permanent records of the Association.

1 SECTION 6. The Vice President or President Elect shall assist the President and act for
 2 him in his absence or by his direction.

1 SECTION 7. The Secretary shall be the custodian of the records and books of the
 2 Association except the accounts of the Treasurer. He shall conduct the
 3 official correspondence of the Association under the direction of the
 4 Official Board and maintain a file of all such correspondence. He shall
 5 prepare reports of all meetings of the Association or its Directors and
 6 perform such other duties as the Official Board may direct.

1 SECTION 8. The Treasurer shall be custodian of all funds and act without with bond.
 2 He shall keep books and accounts of the receipts and expenditures of the
 3 funds and render a financial statement at the annual meeting, and as
 4 directed by the Official Board.

1 SECTION 9. All Association funds shall be deposited in the name of the Association in
 2 Needs Board Input-- a bank or banks approved by the Official Board, and the withdrawal of
 3 any such funds shall only be made as follows: The Executive
 4 Director/Administrative Secretary shall be on the account to have access
 5 to the bank statements and only the Treasurer and an assigned board
 6 member have vested authority to singularly draw and sign orders in the
 7 name of the Association. In the absence of the Executive
 8 Director/Administrator Secretary, the Treasurer shall draw his order and
 9 have it countersigned by an Officer of the Association, limited to the
 10 President, Vice President, or Secretary.

1 SECTION 10. ~~Any vacancy occurring in any office shall be filled by appointment by the~~
2 ~~Official Board except the office of the President and President Elect.~~

3 *First Amendment approved by PSAN Members on February 13, 2014:*
4 In the event any member of the Official Board of Professional Surveyors
5 Association of Nebraska misses (3) consecutive meetings without just
6 cause, the Official Board may declare the office vacant and provided
7 further the Board shall appoint a qualified member to fill remaining term
8 of said position.

9 At the first meeting of the calender year, the official board shall elect a
10 Chairman of the Board who's responsibilities shall be to act as Acting
11 President in the absence of the President, President Elect and/or Vice
12 President.

13 In the event that the office of President and President Elect are vacant at
14 the same time, there shall be an emergency election by the general
15 membership within 90 days to elect said offices.

ARTICLE V Annual Meetings

1 SECTION 1. Annual meetings of this Association shall be held during the first quarter
2 of the calendar year, at which time the installation of officers for the
3 coming year will be held, the annual report of the Association will be
4 received, and other business will be conducted.

1 SECTION 2. Not less than ten (10) days prior to the date of a meeting, the Secretary
2 shall mail (or e-mail) to each member a notice that shall state the time,
3 place, and the purpose of the meeting. Fifteen (15) voting members shall
4 constitute a quorum.

1 SECTION 3. In all questions involving parliamentary rules not covered in the
2 Constitution and Bylaws, Robert's Rules of Order shall govern.

ARTICLE VI
Amendments

1 This Constitution may be amended from time to time. Any proposed
2 Amendment shall be submitted in writing to the Official Board and if they
3 shall approve such Amendment, they shall instruct the Secretary to
4 prepare and mail a copy of such to each member and instruct him to
5 indicate his rejection or approval of such Amendment and return same to
6 the Secretary within thirty (30) days of the date of mailing. The adoption
7 of said Amendment shall require an affirmative vote of two-thirds of such
8 votes cast. The Secretary shall notify each member accordingly.

ARTICLE VII
Affiliate Associations

1 SECTION 1. Eligibility Requirements
2 a. Goals: The Constitution and By-laws, functions, aims, and
3 purposes of the Affiliate Association(s) will be consistent
4 with and not contrary to the functions, aims, and purposes of
5 the Professional Surveyors Association of Nebraska.
6 b. Location: The Affiliate Association(s) must be based in the
7 State of Nebraska.
8 c. Size: 25% of the membership of the affiliate organization must
9 be a member of the Professional Surveyors Association of
10 Nebraska.
11 d. Responsibility: Each Affiliate Association(s) shall encourage
12 membership in the Professional Surveyors Association of
13 Nebraska and the ~~American Congress on Surveying and~~
14 ~~Mapping~~-National Society of Professional Surveyors.

1 SECTION 2. Application for Affiliation
2 The Affiliate Association(s) must submit to the Official Board of
3 the Professional Surveyors Association of Nebraska a copy of
4 their By-laws, a membership roster and dues schedule, along with
5 their written request for affiliation.

1 SECTION 3. Approval for Affiliation
2 Approval of Affiliation shall conform to the procedure set forth in
3 the By-laws of the Professional Surveyors Association of
4 Nebraska, ARTICLE V, Section 1.

1 SECTION 4. Dues
2 Affiliate associations shall not pay dues to the Professional
3 Surveyors Association of Nebraska for the affiliate association to
4 be a member of the Professional Surveyors Association of
5 Nebraska.

1 SECTION 5.
2 a. One individual representing all Affiliate organizations shall be chosen
3 by the Affiliate organizations to serve as a Director of the Professional
4 Surveyors Association of Nebraska.
5 b. The secretary of Affiliate Association or the chairman of the
6 combined committee shall inform the secretary of the Professional
7 Surveyors Association of Nebraska whom the Director shall be.
8 c. The Director representing the Affiliate Association(s) shall have the
9 rights and privileges as the other members of the Board of Directors
10 of Professional Surveyors Association of Nebraska.
11 d. An individual, while holding the office of Affiliate director, shall not
12 be an elected officer of the Professional Surveyors Association of
13 Nebraska.
14 e. The Affiliate Director shall report the activities of the Affiliate
15 Association(s) (meetings, seminars, workshops, public relation
16 promotions, and changes in membership and By-laws, etc.) to the
17 Official Board.

1 SECTION 6. "The Newsletter"
2 a. The Affiliate Association(s) shall receive a copy of "The
3 Nebraska Surveyor."
4 b. The Affiliate Association(s) shall be entitled to adequate space
5 in "The Nebraska Surveyor" for a Membership Application
6 Form, articles of interest to surveyors, announcements of
7 seminars and workshops, as approved by the Editor.

1 SECTION 7. Termination of Affiliation
2 a. The Official Board of the Professional Surveyors Association
3 of Nebraska may cause the Affiliation to be cancelled upon
4 written notification to the Affiliate Association.
5 b. The Affiliate Association may sever an approved affiliation
6 upon written notification to the Official Board of the
7 Professional Surveyors Association of Nebraska. Any
8 Association so doing will not be eligible for reaffiliation for a
9 period of not less than two years.