

Minutes  
PSAN BOARD MEETING AGENDA  
Conference Call  
8:00 a.m.  
Friday, April 4, 2014

1) Call meeting to order.

Meeting called to order at 8:00 A.M. by President Wayne Dietz.

2) Roll call.

President - Wayne Dietz (P)

Vice President - Doug Stevenson (P)

Treasurer - John Berry (P)

Secretary - Warren Headlee (P)

Board of Directors

Robert Heese (P)

Jason Headley (P)

Glenn Hicks (P)

Brian Langenberg (P)

Dan Martinez (P)

Duane Katt (P)

Steve Cobb (A)

Members

LaVern Schroeder

Guest

Connie Arnold, Administrative Secretary

Sandy Maillie

3) Review and approve agenda.

Motion to approve agenda by Glenn Hicks, second by Duane Katt.

Motion: Pass.

4) Review and approve minutes of November 15, 2013 board meeting.

Motion to approve by Warren Headlee, second by Glenn Hicks.

Motion: Pass.

Review and approve minutes of February 13, 2014 board special meeting.

Motion to approve by Brian Langenberg, second by Duane Katt.

Motion: Pass.

5) a. Review and approve Treasurer's report.

Treasurer's Report dated March 19, 2014 attached.

John Berry pointed out that the account balance is high at this time, but, that \$6K to \$7K for NSPS dues will be coming out shortly.

Dan Martinez added that the NSPS dues will be paid after today's meeting.

Motion to approve Treasurer's report by Robert Heese, second by Dan Martinez.

Motion: Pass.

b. Discussion and action on dues collection.

Wayne Dietz stated that a couple of people still owe PSAN money for the Winter Convention.

Connie Arnold reported that the two individuals had not been PSAN members for at least the past four years, but had paid as members at the conference. The check, same check for both individuals, was returned due to insufficient funds and she had not heard anything from them since then.

John Berry added that Arnold had emailed and sent letters to both of them, so they have been notified. Berry also believed that Steve Cobb had spoken with one of them last week and was assured that they would pay, but as of yet, no payment had been received.

Doug Stevenson reported that when he was made aware of this, he did contact Cobb and asked if there was anything the Board of Examiners could do or was this strictly a PSAN issue? Stevenson pointed out that they may be getting PDH's for their registration to PSAN and thought that this might make this a Board issue. Cobb called Stevenson back and told him that if the Board received a letter from PSAN about non-payment, that they would kick out their PDH's earned and automatically put them into an audit mode for the next PDH biennium.

Stevenson then added that in his opinion, PSAN needs to decide: 1) Should we send them one more letter telling them we need this payment ASAP, or 2) Since we've already done due diligence, do we send them a letter and cc the Board of Examiners for non-payment?

Dietz pointed out that in Arnold's letter dated March 12, 2014 she stated that if payment is not received in two weeks, the information would be turned over to the Board of Examiners.

Glenn Hicks suggested that we send one more letter stating that if it's not paid within a determined timeframe, the PDH's will be voided and at that time payment will not rectify situation.

Duane Katt remarked that it's not our responsibility to babysit these people and that since Arnold has notified them at least twice and Cobb has talked to them about it, he would be ready to report it to the Board of Examiners.

Brian Langenberg and Robert Heese both said that they agreed with Katt. Heese added that both individuals attend Southeast Nebraska Land Surveyors conferences and they are probably not worried about the PDH's

Berry added that Southeast also has had issues with these two individuals and will no longer accept checks from them.

Dan Martinez stated that given all this information he thinks they have had enough warning.

Dietz asked if anyone was ready to make a motion?

Motion to send a letter to the Board of Examiners and cc both Victor Beenblossom and Derek Beenblossom, that due to non-payment of the PSAN 2014 Winter Conference fees and of PSAN membership dues, that PSAN is voiding their PDH's for both the 2014 Winter Conference and for their membership.

Hicks thought that pointing out the fact, that this would also put them into an automatic audit mode, might be beneficial, but agreed that this would be a decision for the Board of Examiners.

Berry asked who was going to draft and sign the letter. Dietz stated that if Arnold will write it, he'll sign it.

Stevenson asked that we leave it up to Arnold, Dietz and himself to put together a letter to the Board of Examiners and cc Victor and Derek to cover the non-payment of seminar dues

and, in case they have been claiming PDH's for being PSAN members, to address the fact that they haven't been active members of PSAN since 2010.

Hicks suggested the letter state that "if by the date you receive this letter we have not received payment this action will be considered final".

Second by Doug Stevenson.

Motion: Pass.

## 6) Old Business

### 1. 2014 Summer Seminar - Don Pettigrew in Valentine.

Doug Stevenson stated that Don Pettigrew had reported that he had a couple of speakers back out, so he is still looking for a couple of speakers and is still working on the agenda. It will be held at the Niobrara Lodge in Valentine on Friday, July 18<sup>th</sup>.

### 2. 2015 Winter Convention - Richard Johnson and Peter Johnson in Norfolk.

Doug Stevenson reported that Richard Johnson had not replied to his email so there is nothing to report.

### 3. 2015 Summer Seminar - Phil Curd and Jay Dubs at Ft. Robinson.

Doug Stevenson reported that Phil Curd had not replied to his email so there is nothing to report. Stevenson added that he would try and call both Richard Johnson and Phil Curd and would pass along any information to the Board.

### 4. 2016 Winter Convention - Casey Sherlock in Grand Island.

Doug Stevenson reported that Casey Sherlock is in the process of getting with the Grand Island Visitor's Bureau and the Convention Center to get dates lined up. Stevenson is going to send Sherlock some information he requested regarding the 2014 Convention.

### 5. 2016 Summer Seminar - Bonnie Edwards and Jerry Penry at Halsey Forest.

Doug Stevenson commented that he feels that the 2015 and 2016 Summer Seminars will be interesting and suggested that all try and attend.

## 6. Website update

Connie Arnold stated that the new membership will be added, convention info will be updated as it comes in and Ryan Luedtke has added the email address to the forms used to pay dues. Connie asked who has permission to updated the website?

LaVern Schroeder stated that during his term as President, he would call it in to Arnold and she would call Luedtke.

Duane Katt asked Arnold if it would be possible to put together a list of the Board members email addresses?

Glenn Hicks asked if we should add the Board members contact info to the web site? Katt thought that would be a good idea. Doug Stevenson asked how the Board felt about having their email addresses available on the web site.

Dan Martinez pointed out that some of the other state societies have their elected board members contact info available on their website and further stated that he felt that since we were in elected positions it is our responsibility to have our contact info made available to the other members. The Board agreed and Wayne Dietz asked Arnold to

add this information to the web site. Arnold asked that everyone send her the information they would like added.

7. Legislative Update - LB833 / LB946 - Todd Whitfield, Dan Martinez, Duane Katt.

Duane Katt reported that at the NACO meeting last Thursday, Larry Dix said the bill was pretty much a done deal. Katt added that the bill had both good and bad points, and as an organization we need to address the bad points.

Dan Martinez added that the day it went to the floor for debate, our amendments were approved. Our suggestion that the county surveyor's selection process for the county board be a qualification based selection was not added. The bill writers felt that since the surveyor needed to be licensed, it was already qualification based. Martinez went on to say that, according to Steve Cobb, yesterday the Governor had signed the bill and now it's in the 90 day period before it becomes law.

Doug Stevenson asked Martinez to confirm that all the suggested changes that PSAN had made to the bill were addressed and included in the final reading? Katt asked Stevenson if anything had been added to address whether you were a county official or a county employee based upon whether you were elected or appointed. Martinez said that we were able to get them to remove any reference to employee, employed, employment and left it all appointed, appointee and appointment but did not add anything addressing the status as an official or employee. Stevenson asked Martinez to send the final signed bill with the amendments along with a list of the changes PSAN had suggested to everyone for review so we can start to address what we feel may be problem areas.

Stevenson stated and Martinez agreed that Senator Dubas did a good job in explaining that it wasn't the purpose of the bill to eliminate the position of county surveyor, but to help counties with their budgets. They added that Senator Dubas stressed that the role of the county surveyor would remain. Dietz asked that the flyer put together by Southeast Nebraska Land Surveyors outlining the state statutes regarding land surveying be distributed to the members.

8. Administrative Secretary Report, attached - Connie Arnold.

See attached Administrative Secretary's Report dated March 26, 2014.

7) New Business

1. Would like Doug Stevenson to keep updated on future meetings.

Wayne Dietz has asked Doug Stevenson to have a report ready at every meeting updating the status of upcoming meetings as he did at today's meeting.

2. Revision of Constitution - discussion only.

Wayne Dietz asked LaVern Schroeder to recap the need for the amendment.

Warren Headlee asked that the Board review the amendment and be prepared to sign it at the next meeting.

8) Officer Reports

President Wayne Dietz.

No report except as to set up the committees.

Set up committees:

Initial Point Committee:

Doug Stevenson, Robert Heese and Jason Headley all volunteered.

Advertising Committee:

LaVern Schroeder and Sandy Maillie pointed out that there are some discrepancies in the advertising rates we are charging. Connie Arnold and Maillie will look into this further and we'll take care of this at the next meeting.

Constitution Review Committee:

LaVern Schroeder already spoke on this under New Business item 7.2.

Vice President Doug Stevenson. No Report.

Secretary Warren Headlee. No Report.

Treasurer John Berry.

John Berry reported that a summary of the 2014 Winter Conference fees and cost was attached with the agenda and would like to congratulate Doug Stevenson and Dan Martinez on a very successful conference. Berry further reported that as a result of the conference, a lot of money was raised for the PSAN Scholarship fund and would like to ask the Board what we would like to do with this money and suggested that we discuss this at the next meeting. Wayne Dietz said that this will be added to the next meeting's agenda and suggested that everyone give this some thought.

Board of Directors:

Robert Heese: No report.

Jason Headley: No report.

Glenn Hicks: No report.

Brian Langenberg: No report.

Dan Martinez:

Dan Martinez reported that he will be attending the NSPS Spring Business Meeting next week in San Diego.

Duane Katt:

Duane Katt reported that at last Thursday's NACO meeting a lot of issues were discussed and will put together some ideas for the next meeting. Katt further reported that there are some issues with response times of county surveyors setting needed section corners and feels that this is an issue that will need some attention.

Glen Hicks added that the county boards are usually interested in getting the highway projects done and will often stress the importance of the project to the county surveyor.

Steve Cobb: Absent – No report.

## 9) Committee Reports.

Publications: Sandy Maillie.

Sandy Maillie reported that she is working on the Spring Newsletter, that it should be out by May 1<sup>st</sup> and it will be published on the website. Connie Arnold asked if anyone had paid for Trimble's add and Maillie said no.

Nominations: Glenn Hicks – No report.

Doug Stevenson asked that Matt Tinkham be added to the list of potential nominees for the next election. Stevenson added that we should keep after Jeremy Feusner to keep working at it and not to get discouraged. Connie Arnold suggested that maybe it was time for a biography update.

Education: Matt Tinkham – No report.

Public Relations: Dave Schmitz – No report.

Legislation: Todd Whitfield – No report.

Membership: Glenn Hicks.

Application for membership for John W. Thompson and Dustin Shropshire.

Motion to accept John Thompson's and Dustin Shropshire's application by Glenn Hicks, second by Doug Stevenson.

Motion: Pass.

Historical: Gene Thomsen, Mitch Humphrey – No report.

Ethics and Standards: Lee Wells – No report.

Duane Katt volunteered to be on the Ethics and Standards Committee.

GIS: Jason Headley – No report.

Associate: Steve Cobb – No report.

## 10) Adjournment Motion

Motion to adjourn by Duane Katt, second by Doug Stevenson.

Motion: Pass – Meeting adjourned 9:15 A.M.

Respectively submitted by Warren Headlee, Secretary.

Washington County Bank Checking  
2/02/2014 thru 3/19/2014

Treasurer's Report  
3/19/2014

Date	Num	Description	Category	Memo	Amount
<b>BALANCE 2/02/2014</b>					<b>35,857.16</b>
2/10/2014	1712	American Broadband			-25.00
2/13/2014	1713	Gene Thomson	2014 Winter Conference Speaker		-150.00
2/13/2014	1714	Jerry Perry	2014 Winter Conference Speaker		-150.00
2/13/2014	1715	Ron Pfeifer	2014 Winter Conference Scholarship Auctioneer		-50.00
2/13/2014	1716	Kearney Children Museum	Donation		-1,500.00
2/14/2014	1717	Sozo American Cuisine	2014 Winter Conference Past Presidents Breakfast		-180.00
2/14/2014	1718	LAVen Schroeder	2014 Winter Conference Copies		-755.41
2/14/2014	1719	Danny Martinez	2014 Winter Conference Auction Items		-100.00
2/14/2014	1720	Gene Thomson	2014 Winter Conference Speaker		-1,380.00
2/14/2014	1721	Jerry Perry	2014 Winter Conference Speaker Copies		-306.04
2/14/2014	1722	Doug Stevenson	2014 Winter Conference Expenses		-316.00
2/17/2014	1723	Connie Arnold	Wages Oct. 1st -Dec. 31st 2013		-4,481.80
2/17/2014	1724	Glenda Harders	Tax Preparation		-316.00
2/17/2014	1725	Office Max	Office Supplies		-54.54
2/20/2014	1726	Kurt Staroscik	2014 Winter Conference Refund		-185.00
2/20/2014	1727	Jay Gornley	2014 Winter Conference Refund		-185.00
2/20/2014	1728	Sandy Maille	Newsletter Layout		-300.00
2/20/2014	1729	Lea McKenna	Newsletter Proofreading		-50.00
2/20/2014	1730	Postmaster - Service Press	Newsletter Postage		-105.83
2/26/2014	1731	Holiday Inn Kearney	2014 Winter Conference		-11,706.35
2/26/2014	1732	Olsson and Assoc	2014 Winter Conference Copies		-394.00
3/5/2014		2014 Winter Conference Fees			11,815.00
3/5/2014		2014 Membership Dues			1,290.00
3/8/2014	1733	2014 Winter Conference Scholarship			-69.48
3/8/2014	1734	Connie Arnold	Phone and Postage		-98.97
3/8/2014	1735	Century Link	Conference Call		-25.00
3/8/2014	1736	American Broadband	Newsletter		-691.86
3/8/2014	1737	Service Press	Postage		-18.12

**SUBTOTAL EXPENSES**

CHECKING BALANCE 30,259.64  
 EDWARD JONES 72,833.10  
 TOTAL 103,092.74



## **PROFESSIONAL SURVEYORS ASSOCIATION OF NEBRASKA**

Professional Surveyors Association of Nebraska  
Administrative Secretary's Report March 26, 2014

Dues forms were mailed to all members along with the letter of explanation for the \$40.00 increase. This increase was for the Professional Surveyors Association of Nebraska's membership dues in the National Society of Professional Surveyors organization. There are several members who have not turned in their dues. I will be sending a last reminder this week. The first of April, I will send in all the changes I have to update the website membership list.

I have ordered office supplies this month. I order in bulk to get the cheaper prices so it may seem like a large office supply bill but the supplies will last quite a while. It takes quite a lot of paper and envelopes the end of each year when there are several mailings all at once.

There were 17 Certificates of Attendance and one 25 year award plaque to be mailed out this year. I try to send the certificates to companies instead of individuals but that isn't always possible.

There is a new membership application on file for John W. Thompson from Wray, Colorado. I have added it to the attached documents for your review.

We have a couple of men who paid as members when they registered at the door for the winter convention but had not paid their 2014 dues. Also, these same men paid their winter seminar registration fees with an "insufficient funds" check. I have sent them e-mails and a letter regarding the problem but have had no response. I am sending copies of the correspondence along with this report so the board can review them.

If you have any questions, please feel free to contact me and I will do my best to supply the answers.

Respectfully,  
Connie Arnold  
Administrative Secretary

## 2014 Winter Conference

2014 Winter Conference Fees            \$25040.00

Costs: Speakers	\$ 500.00
Copies	\$ 2150.04
Awards	\$ 103.26
Donations	\$ 1500.00
Misc.	\$ 119.31
Facility	\$ 11706.35
Refunds	\$ 370.00
 Total:	 \$16448.92

2014 Winter Conference      Total: \$8591.08

Scholarship Auction	\$ 4885.00
Expenses	\$ 805.00
 Total:	 \$ 4080.00