

Minutes  
PSAN BOARD MEETING AGENDA  
Conference Call  
Friday, June 19, 2015, 8:00 a.m.

1) Call meeting to order

Meeting called to order at 8:03 A.M. by President Wayne Dietz.

2) Roll call

President - Wayne Dietz (P)

President Elect - Dan Martinez (P)

Treasurer - John Berry (A)

Secretary - Warren Headlee (P)

Board of Directors:

Jason Headley (A)

Duane Katt (A)

Brian Langenberg (P)

Casey Sherlock (P)

Matt Tinkham (A)

Jeremy Feusner (P)

Steve Cobb (P)

Admin. Sec., Connie Arnold (P)

3) Review and approve agenda

Motion to Approve by Dan Martinez, Second by Jeremy Feusner.

Motion: Pass

4) Review and approve minutes of March 20, 2015 board meeting.

Motion to Approve by Brian Langenberg, Second by Steve Cobb.

Motion: Pass

5) Review and approve Treasurer's report.

See attached note from John Berry and Treasurer's Report both dated June 14, 2015  
Wayne Dietz added that the scholarship account total was stated in Berry's note.

Motion to Approve by Steve Cobb, Second by Jeremy Feusner.

Motion: Pass

6) Old Business

1. 2015 Summer Seminar - Phil Curd and Jay Dubs at Ft. Robinson

Dan Martinez reported that the summer seminar was to be held on July 17<sup>th</sup> and that registrations are needed by June 30<sup>th</sup>. Martinez added that a flyer, which included lodging information, had been sent out advising members to reserve rooms before the State of Nebraska rate increase.

Connie Arnold reported that the flyer was sent to all members and that everyone had been notified of the May 1<sup>st</sup> rate increase prior to that date.

Arnold noted that only 12 people were currently registered. Arnold added that she had already sent one reminder and will send another next week, but is concerned since there are usually more registrations by now.

Wayne Dietz stated that he had the original map of Fort Robinson and would bring it to the seminar.

## 2. 2016 Winter Convention - Casey Sherlock in Grand Island

Casey Sherlock reported that he is meeting with the Midtown Holiday Inn to finalize the amenities on Tuesday, June 23<sup>rd</sup>. Sherlock added that he is planning on scheduling a Thursday evening banquet / silent auction and would contact Duane Katt for donation ideas for auction items. Sherlock went on to say that he was meeting with some other surveyors on Monday to come up with some other ideas for the convention. Sherlock closed by stating that he hoped to have the agenda finalized by the September board meeting.

## 3. 2016 summer seminar - Bonnie Edwards and Jerry Penry at Halsey Forest

Dan Martinez reported that he had no update on the seminar. Martinez added that, once PSAN has a convention committee, he would like to see the committee contacting the host on a more frequent basis.

## 4. 2017 Winter Convention - Jason Headley

No Report

## 5. Revised constitution & by-laws - wait for fall face-to-face board meeting

Wayne Dietz said he will add this to the September meeting agenda.

## 6. Insurance policy - John Berry

Wayne Dietz pointed out that the employee theft insurance has been raised to \$150K and that Connie Arnold had sent out an email to the board members advising them of the increase.

Dietz asked Arnold to schedule Vicky Roth, insurance agent, and Don Sorenson, Edward Jones account representative, to meet with us at our next board meeting.

## 7. New Business

### 1. Would like Dan Martinez to keep updated on future meetings.

Wayne Dietz pointed out that Dan Martinez had been trying to keep informed on future meetings and that we set up a convention committee. Continued under New Business, Item 2.

### 2. Set up convention committee

Dan Martinez reported that he had not yet contacted anyone about a convention committee and couldn't remember who had shown an interest in being on such a committee. Jeremy Feusner volunteered to be on the committee and it was believed that Jason Headley and Matt Tinkham had shown an interest in being on the committee.

Martinez stated the intention of the committee is to help the host put together the annual conventions so that there is some consistent structure, conventions are looked at from a feasibility standpoint and to ensure that the best interest of the association is maintained.

Martinez will contact the three other committee members and have a structure of what the committee would be doing by the September meeting.

### 3. Duane Katt & Bob Heese on informational pamphlets

Wayne Dietz said that he had no new information from Duane Katt and will add this item to the next agenda.

### 4. Contest for cover of Nebraska surveyor magazine

Wayne Dietz reported that Sandy Maillie had suggested a contest for the selection of photos to publish on the cover of "The Nebraska Surveyor" magazine. Dietz added that Maillie had been selecting the cover photos at random. Dietz, along with Dan Martinez, suggested that stating the person's name of who submitted the photo in the publication and thanking them as being the reward but both are open to any suggestions. Dietz said he will ask Maillie to put a request in the magazine asking people to submit photos to her that they would like to see on the cover.

### 5. Dan Martinez - NSPS Young Surveyors Chapter

Dan Martinez reported that this group was started by the NSPS and that there are a number of states that have active chapters. Martinez thinks the age limit is 35 years old as the venue if for the younger professionals. Martinez asked that this item be continued on the September agenda.

Wayne Dietz said he would add it to the September meeting agenda.

### 6. Connie Arnold - E-mail addresses wanted by vendors

Connie Arnold reported that she had been contacted by someone asking for the email addresses of members for advertisement purposes. Arnold stated that she informed this individual that it wasn't PSAN's policy to provide email addresses for marketing or promotional purposes. Arnold added that the same individual then asked if they joined PSAN, could they get the email addresses. Arnold reiterated that PSAN didn't give out email addresses for promotional purposes.

Wayne Dietz asked if anyone had any objections as to how Arnold had handled the matter. The board unanimously agreed that Arnold had handled the matter correctly.

Jeremy Feusner suggested that if a vendor has information of real interest to the profession that they send it to Arnold and she can then forward that information to the members. Arnold stated that this had been the case one or two times before and it had handled as Feusner suggested.

## 9. Officer Reports

President - Wayne Dietz

Set up committees:

### Initial Point Committee

Wayne Dietz suggested that Doug Stevenson be chairman of this committee and can pick whoever he wants to help. Dan Martinez pointed out that Stevenson had asked Dietz and Martinez to continue taking care of the Initial Point.

### Advertising Committee

Wayne Dietz reported that Sandy Maillie had brought this up to Dietz. Since the intent of Maillie's suggestion couldn't be determined by this board, Dietz said he would get some more information on the topic and add it to the next meeting's agenda.

### Constitution Review Committee

Wayne Dietz suggested that LaVern Schroeder and Richard Hansen be committee co-chairman. Jeremy Feusner suggested that a current director also be on the committee. Dietz then asked for a volunteer. With no volunteers, Dietz said he would add this item to the next meeting's agenda and in the meantime would call some potential candidates.

President Elect - Dan Martinez – No Report

Secretary - Warren Headlee – No Report

Treasurer - John Berry – Absent – No Report

Board of Directors:

Jason Headley – Absent – No Report

Duane Katt – Absent – No Report

Brian Langenberg – No Report

Casey Sherlock – No Report

Matt Tinkham – Absent – No Report

Jeremy Feusner – No Report

Steve Cobb

Steve Cobb reported that the Southeast Nebraska Land Surveyors Association Summer Seminar is tomorrow, June 20, 2015 at the Embassy Suites in La Vista, NE. Contract, insurance and the Iowa low distortion projection are the topics.

Regarding Board of Examiner's actions, Cobb reported that LB 138 passed and they're moving into the rules and regulations on code of practice and also said that two people passed the LS NCEES exam.

Admin. Sec., Connie Arnold – No Report

## 10. Committee Reports

Publications - Sandy Maillie - No Report

Nominations - Brian Langenberg – No Report

Education - Matt Tinkham - No Report

Public Relations - Dave Schmitz - No Report

Legislation - Todd Whitfield - No Report

Membership - Brian Langenberg - No Report

Historical - Gene Thomsen, Mitch Humphrey - No Report

Ethics and Standards - Duane Katt - No Report

GIS - Jason Headley - No Report

Associate - Steve Cobb - No Report

11. Set meeting date for September 2015 meeting

Wayne Dietz suggested September 18, 2015 for the next meeting date. With no objections, Dietz will schedule the meeting place and time and provide that information to Connie Arnold as soon as scheduled.

12. Adjournment Motion

Motion to adjourn by Steve Cobb, Second by Dan Martinez.

Motion: Pass – Meeting adjourned at 8:42 A.M.

Respectfully submitted by Warren Headlee, Secretary.

6/14/2015

Treasurer's report is enclosed.

Checking account Balance- 21,145.85

Scholarship Balance- 5,181.15

Edward Jones account- 79,698.17

Unfortunately I will not be able to take part in the upcoming tele-conference,  
Agenda items:

A. Donations –

- a. Southeast Community College usually sends out their scholarship request in early Sept.
- b. We did receive a very nice note from Lyle Harvey and George Clasey with the Village of Page, thanking us for our donation to the Historical Marker Sign. I am not sure if it has been included in the agenda packet, but I can send a copy to whomever would like to read it.

B. Our Liability insurance has been raised up to \$150,000 as voted on at our last meeting. Our UNICO insurance rep. Vicky Roth is still willing to attend an upcoming board meeting and discuss the other insurance matters. So if possible, she may be able to attend at our next face-to-face meeting.

C. I have also been in contact with our Edward Jones Account Rep. Don Sorenson, and he would like to attend an upcoming meeting to go over our account.

If there is any other information that you need please call me, or send an email.

Thanks John





**Treasurer's Report**  
6/14/2015

**Washington County Bank Checking**  
3/11/2015 thru 6/14/2015

Date	Num	Description	Category	Memo	Amount
<b>Balance 3/11/2015</b>					<b>28,660.19</b>
3/20/2015	1834	Chance's R	board meeting luncheon		-117.59
3/23/2015	1835	GIS Symposium	donation		-350.00
3/31/2014		Banking Fee			-8.18
4/8/2015	1836	American Broadband			-25.00
4/20/2015	1837	Connie Arnold	Postage- summer conference		-250.67
4/20/2015	1838	Connie Arnold	Salary Jan. 1st-March 31st		-5,135.05
4/20/2015	1839	Danny Martinez	NSPS conference expense		-876.05
4/30/2015		Banking Fee			-6.57
5/1/2015	1840	Lea McKenna	newsletter		-50.00
5/1/2015	1841	Sandy Maillie	newsletter		-300.00
5/11/2015	1842	Service Press	newsletter		-155.95
5/11/2015	1843	American Broadband			-25.00
5/11/2015	1844	Connie Arnold	Postage, Phone (2.45,59.03)		-61.48
5/29/2015		Banking Fee			-6.80
6/6/2015	1845	American Broadband			-25.00
6/6/2015	1846	UNICO	insurance change		-121.00
<b><u>SUBTOTAL EXPENSES</u></b>					<b>-7,514.34</b>
<b>CHECKING BALANCE</b>					<b>21,145.85</b>
<b>EDWARD JONES</b>					<b>79,698.17</b>
<b>TOTAL</b>					<b>100,844.02</b>