

Reviewed Minutes
PSAN BOARD MEETING
Holiday Inn Midtown
2503 S. Locus, Grand Island, NE
12:00 p.m.
September 13, 2013

- 1) Meeting call to order by President LaVern Schroeder.
Meeting called to order at 12:15 P.M. by President LaVern Schroeder.

2) Roll Call:

President - LaVern Schroeder (P)

President-Elect - Ron Ridgway (A)

Treasurer - John Berry (P)

Secretary - Warren Headlee (P)

Directors

Robert Heese (P)

Glenn Hicks (P)

Jason Headley (A)

Brian Langenberg (P)

Lee Wells (P)

Dan Martinez (P)

Steve Cobb (A)

3) Review and approve agenda.

Motion to approve by Lee Wells; Second by Dan Martinez.

President - LaVern Schroeder Y

President-Elect - Ron Ridgway A

Treasurer - John Berry Y

Secretary - Warren Headlee Y

Directors:

Robert Heese Y

Glenn Hicks Y

Jason Headley A

Brian Langenberg Y

Lee Wells Y

Dan Martinez Y

Steve Cobb A

Motion: Pass.

- 4) Review and approve minutes of June 7, 2013 PSAN Board Meeting.
There is a correction in the June 7, 2013 PSAN Board Meeting Minutes – Item D
under new Business: “It was reported by both LaVern Schroeder and John Berry that

there are currently 6 or 7 advertisers and that in the past there has been 10 to 12.”
This should be corrected to read “4 advertisers”

Motion to approve by Glenn Hicks; Second by Lee Wells.

President - LaVern Schroeder	Y
President-Elect - Ron Ridgway	A
Treasurer - John Berry	Y
Secretary - Warren Headlee	Y
Directors:	
Robert Heese	Y
Glenn Hicks	Y
Jason Headley	A
Brian Langenberg	Y
Lee Wells	Y
Dan Martinez	Y
Steve Cobb	A

Motion: Pass.

- 5) Review and accept Treasurer’s report.
See attached Treasurer’s Report dated September 8, 2013.
John Berry had no further comments to add to report.

Report accepted as written.

Old Business

- a) 2014 Winter Convention: Doug Stevenson & Dan Martinez, February 13 & 14, 2014 in Kearney, NE.

Doug Stevenson & Dan Martinez haven’t discussed the Winter Convention for about a month, but are still looking for auction items. Scheduled speakers are Jerry Penry, Gene Thomsen and Dan Martinez. The Leica vendor has asked for time for a presentation. LaVern Schroeder suggested that, in order not to offend other vendors, all the vendors be offered a chance to present. Dan Martinez said that he would send a letter to the other vendors with such offer.

Dan Martinez asked that Matt Tinkham contact Doug Stevenson in order to see if the pre-exam workshops could still be incorporated into the 2014 Winter Convention. Warren Headlee said that he would ask Matt to call Stevenson.

No further action taken by this board.

- b) PSAN Website – update: LaVern Schroeder.

Ryan Luedtke has updated the website and it appears to be currently up to date.

No further action taken by this board.

- c) Agreement with NSPS for 100% State Affiliate Membership: LaVern Schroeder and Dan Martinez.

Dan Martinez handed out a map depicting current NSPS 100% membership participation. See attached.

Regarding Article III of the MOU, Dan Martinez explained that starting January 1st, we, PSAN, would send NSPS a list of paid members. We could then update the list with NSPS after each PSAN board meeting with additional paid members if necessary.

Associate members will include students and unlicensed members.

Honorary members can be included or excluded.

SENSLA is not a part of this MOU.

John Berry asked that the dues renewal letter include an explanation of the \$40 fee associated with NSPS membership. Dan Martinez will draft such letter and distribute to board members for review prior to mailing.

LaVern Schroeder stated that he approves of current MOU wording.

Motion to accept MOU as written by Robert Heese; Second by Lee Wells.

President - LaVern Schroeder	Y
President-Elect - Ron Ridgway	A
Treasurer - John Berry	Y
Secretary - Warren Headlee	Y
Directors:	
Robert Heese	Y
Glenn Hicks	Y
Jason Headley	A
Brian Langenberg	Y
Lee Wells	Y
Dan Martinez	Y
Steve Cobb	A

Motion: Pass.

MOU was signed by President LaVern Schroeder and Secretary Warren Headlee.

- d) Administrative Secretary Report: Connie Arnold.
See attached Administrative Secretary Report dated September 9, 2013.

Arnold's request to the board in considering an increase in pay is addressed under New Business, Item C.

No further action taken by this board.

e) Officer's Report

- i) President LaVern Schroeder: No Report.
- ii) President-Elect Ron Ridgway: Absent.
- iii) Treasurer John Berry: No Report.
- iv) Secretary Warren Headlee: No Report.

Director's report

- i) Robert Heese: No Report.
- ii) Glenn Hicks: No Report.
- iii) Jason Headley: No Report.
- iv) Brian Langenberg: No Report.
- v) Lee Wells: No Report.
- vi) Dan Martinez:

Dan Martinez reported that the NSPS Fall Business Meeting will be held from November 21st through the 24th at the Four Points Sheridan in Baltimore, MD. The annual lobby day event, will occur on the 21st with the business meeting following on the 22nd through the 24th.

- vii) Steve Cobb: No Report.

New Business

- a) Awards to be given at the 2014 Wnter Convention: LaVern Schroeder.

LaVern Schroeder pointed out that the company that makes the 25 Year and Head Chainmen awards needs 2 to 3 weeks notice. Schroeder went on to ask whether this board felt that more than one Head Chainmen award should be awarded each year.

Lee Wells recommended that there only be one awarded each year and the board agreed.

Schroeder suggested a couple of individuals to be considered for the Head Chainmen award and asked the board to be ready to name a recipient at the next meeting.

No further action taken by this board.

- b) 2013/2014 Proposed Budget: John Berry.
See attached Proposed Budget.

John Berry pointed out the legislative expense was potentially the biggest unknown expense and was not included as a part of the budget. The board agreed, that any legislative expenses that came up, would need to be paid from somewhere besides the proposed budget.

Lee Wells asked if anyone had compared PSAN dues and fees to that of the surrounding states. Dan Martinez stated that he thought we are in line with surrounding states dues and fees and substantially lower than that of some states in other parts of the country.

Lee Wells asked if the budget should be addressed at the summer meeting. LaVern Schroeder pointed out that the summer meeting hadn't included a business meeting for a number of years now.

Motion to accept the proposed budget by Lee Wells; Second by Robert Heese.

President - LaVern Schroeder	Y
President-Elect - Ron Ridgway	A
Treasurer - John Berry	Y
Secretary - Warren Headlee	Y
Directors:	
Robert Heese	Y
Glenn Hicks	Y
Jason Headley	A
Brian Langenberg	Y
Lee Wells	Y
Dan Martinez	Y
Steve Cobb	A

Motion: Pass.

c) Administrative Secretary Raise: discussion.

John Berry stated that the current salary is \$14.30 per hour and requires approximately 1,000 hours per year.

Board discussed the fact that although the number of hours worked by the secretary fluctuates from year to year, NSPS membership will most likely create more work.

Robert Heese suggested a 2 ½ to 3% increase per year to stay in line with the national average of pay increases.

Motion by Brian Langenberg for Administrative Secretary's salary to be increased 3% from October 1st, 2013 to September 30th, 2014 and to be reviewed annually; Second by Robert Heese.

President - LaVern Schroeder	Y
President-Elect - Ron Ridgway	A
Treasurer - John Berry	Y
Secretary - Warren Headlee	Y
Directors:	
Robert Heese	Y
Glenn Hicks	Y
Jason Headley	A
Brian Langenberg	Y
Lee Wells	Y
Dan Martinez	Y
Steve Cobb	A

Motion: Pass.

Committee Reports

- i) Publications: Jerry Penry.
See attached report.
- ii) Nominations: Glenn Hicks & Wayne Dietz.
Deferred to next meeting.
- iii) Education: Matt Tinkham & Duane Katt.
See attached Education Committee Update.
- iv) Public Relations: Dave Schmitz.

Cast iron monument sign is up and John Berry reported that he had received the bill.

- v) Legislation: Todd Whitfield.
See attached memorandum from Kissel.
- vi) Membership: Wayne Dietz & Glenn Hicks.
 - a) Dan Kahm (High Plains RTK) as Sustaining Member.

Motion to approve by Lee Wells; Second by Dan Martinez.

President - LaVern Schroeder	Y
President-Elect - Ron Ridgway	A
Treasurer - John Berry	Y
Secretary - Warren Headlee	Y
Directors:	
Robert Heese	Y
Glenn Hicks	Y
Jason Headley	A
Brian Langenberg	Y
Lee Wells	Y
Dan Martinez	Y
Steve Cobb	A

Motion: Pass.

- vii) Historical: Gene Thomsen & Mitch Humphrey.

Gene Thomsen reported via email to LaVern Schroeder that he, Dave Schmitz and Rob Tichy got the historical sign put back up at the Cast Iron Monument and that the Boy Scouts are still working on their projects around the monument.

Glenn Hicks reported that there are a couple of trees that need to be trimmed and/or removed at the Cast Iron Monument.

LaVern Schroeder wants to find out who owns the land the trees are on and get their permission prior to taking any action.

Glenn Hicks will check on ownership.

viii) Ethics and Standards: Lee Wells – No Report.

ix) GIS: Jason Headley – No Report.

x) Associate: Steve Cobb – No Report.

6) Adjournment Motion.

Motion to adjourn by Glenn Hicks; Second by Brian Langenberg.

Motion Passed by voice vote – Meeting adjourned 2:35 P.M.

Respectively submitted by Warren Headlee, Secretary.