

REVIEWED PSAN BOARD MEETING MINUTES
Friday, September 19, 2014
Chances R
York, NE

1) Call meeting to order.

Meeting called to order at **1:00** by Wayne Dietz.

2) Roll call

President, Wayne Dietz	X	
Vice President, Doug Stevenson		X
Secretary, Warren Headlee		
Treasurer, John Berry	X	
Past President, LaVern Schroeder		
Board of Directors:		
Robert Heese	X	
Jason Headley	X	
Glenn Hicks	X	
Brian Langenberg		
Dan Martinez		
Duane Katt	X	
Steve Cobb	X	
Admin. Secretary, Connie Arnold		

3) Review & approve agenda.

Motion by John Berry to approve the agenda, Second by Duane Katt.
Motion carried.

4) Review & approve minutes of June 20, 2014 board meeting.

Motion by Duane Katt to approve the Minutes of the June 20, 2014 Board Meeting, second by Bob Heese. Motion carried.

5) Review & approve Treasurer's report.

Motion by Steve Cobb to approve the Treasurer's Report, Second by Glenn Hicks.
Motion carried.

A.) Review Yearly Administrative Secretary's Salary adjustment.

September 13, 2013 PSAN Board Meeting Minutes

"John Berry stated that the current salary is \$14.30 per hour and requires approximately 1,000 hours per year.

Board discussed the fact that although the number of hours worked by the secretary fluctuates from year to year, NSPS membership will most likely create more work.

Robert Heese suggested a 2 1/2 to 3% increase per year to stay in line with the national average of pay increases.

Motion by Brian Langenberg for Administrative Secretary's salary to be increased 3% from October 1st, 2013 to September 30th, 2014 and to be reviewed annually; Second by Robert Neese."
Motion: Passed."

John Berry stated the current hourly rate PSAN is paying is \$14.73/hr and a 3% raise will bring the hourly rate up to \$15.17. Berry also stated that Connie Arnold had been a big help to him over the last few year.

Motion by Jason Headley to approve a 3% raise, raising the hourly rate to \$15.17/hr for the Administrative Secretary, Second by Duane Katt. Motion carried.

B.) NSPS Due's collection — clarification if PSAN continues to collect NSPS dues.

Doug Stevenson stated that there was some confusion as to if PSAN needs to continue to collect the NSPS dues along with the annual PSAN dues. He called Dan Martinez to clarify and Martinez said yes, PSAN will collect the NSPS dues at the same time as collecting the PSAN dues, then PSAN will pay NSPS those dues for membership. Duane Katt asked if NSPS had some type of membership for our Associate members. Doug Stevenson will talk to Dan Martinez about this and report back to the board.
No action was taken or required.

6) Old Business

a. Dues collection protocol – Doug Stevenson & Duane Katt.

Doug Stevenson report that he and Duane Katt are still working on this. They will bring something to the next Board Meeting to discuss.

b. Scholarship discussion – John Berry & Doug Stevenson.

John Berry explained the process he went through with SCC Milford and finding the correct person to talk to about PSAN funding Scholarships for the Surveying Program. Attached with the agenda, was the form he and Doug Stevenson came up with for SCC to use in selecting recipients of the scholarships. Steve Cobb also described how SENLSA does the same thing and that they send \$2,000 for their scholarship.

No action was taken or required.

c. Discuss Amendment to Constitution – Duane Katt, Attorney General opinions.

Duane Katt said the question has been brought up as how to communicate with County Superisors on the Statutes for the duties and fees of the County Survey and that these Statutes need to be enforced. The State Attorney General has stated that if a County hires a Surveyor for a fee of \$1000 — that is all he is paid for the term he is hired for — and only direct payroll costs. Currently we have

Statutes that describe the duties of the County Surveyor and the fee structure of which the County Surveyor can be paid. The concern is that there is nothing or no entity to enforce these existing Statutes. The County Attorney is deemed ineffective due to the fact that he cannot defend both the County Surveyor and the County Supervisors in litigation against each other. Steve Cobb explained how and when State Statutes can be changed. Duane Katt explained that the current Statutes on the books need to be enforced but the method to enforce the Statutes is a concern. Jason Headley suggested that we write letters in support of the current Statutes and the need to enforce them to County's. No action was taken or required.

7. New Business

a. Revise constitution – Wayne Dietz.

Wayne Dietz stated that upon further review of PSAN's bylaws and constitution, the present Amendment to the Constitution needs to be brought in front of the General Membership for final approval.

Motion by Bob Heese to bring this Amendment to the Constitution to the General Membership for Final Approval, second by John Berry. Motion Carried.

Wayne also mentioned that LaVern Schroeder and Dick Hanson are reviewing the Constitution to recommend further revisions.

b. Thoughts about booth at state fair.

It was brought to Wayne Dietz's attention that a booth at the State Fair might be a good way to get our Profession in front of the public. After discussing the pro's and con's, Bob Heese volunteered to investigate the cost of booth rental and what needs to happen in order for PSAN to man the booth during the State Fair.

c. Jim Hawks on Honorary Members to go to meetings free.

Motion by Glenn Hicks to waive the seminar fee for Honorary Members at the Winter and Summer Seminars, second by Duane Katt. Motion carried.

8. Officer reports

i) President, Wayne Dietz — no report

ii) Vice President, Doug Stevenson

Dick Johnson is finalizing his speakers for the Winter Seminar in Norfolk.

iii) Secretary, Warren Headlee — no report

iv) Treasurer, John Berry

John Berry stated that after some anticipated expenses still coming in — PSAN will have roughly \$11,000 in our Checking account. He would like to move some of that to the Edward D Jones account. Motion by Steve Cobb to move \$5,000 from our checking account to our Edward D Jones account, second by Duane Katt. Motion carried.

Board of Directors

- i) Robert Heese — no report.
- ii) Jason Headley — no report.
- iii) Glenn Hicks — no report.
- iv) Brian Langenberg — no report.
- v) Dan Martinez — no report.
- vi) Duane Katt — no report.
- vii) Steve Cobb — Cobb mentioned that the SIT renewal fee has been dropped and is no longer required. Also the Board of Examiners are working on a "Code of Practice".

9) Committee reports

- a. Publications: Sandy Maillie — no report.
- b. Nominations: Glenn Hicks.
(Need President Elect, Treasurer & 3 directors)
Directors up for election in fall of 2014:
 - Robert Heese
 - Glenn Hicks
 - Dan Martinez
- c. Education: Matt Tinkham — no report.
- d. Public Relations: David Schmitz — no report.
- e. Legislation: Todd Whitfield — no report.
- f. Membership: Glenn Hicks — no report.
- h. Historical: Gene Thomsen & Mitch Humphrey

Gene Thomsen submitted a report and it is attached.
- i. Ethics & Standards: Lee Wells & Duane Katt — no report.

j. GIS: Jason Headley.

Jason Headley reported that his committee is looking into what Iowa is doing and trying to get a dialog with the GIS community in Nebraska.

k. Associate: Steve Cobb.

Steve Cobb Mentioned future SENLSA seminars in October and December.

l. Initial Point: Doug Stevenson — no report.

m. Advertising: LaVern Schroeder, Sandy Maillie & Connie Arnold — no report.

n. Constitution Review: LaVern Schroeder — no report.

10) Adjournment motion.

Motion by Glenn Hicks to Adjourn, second by Duane Katt. Motion carried.
Meeting adjourned 2:35pm.

Respectively submitted by Douglas J Stevenson.

Treasurer's Report
3/19/2014

Washington County Bank Checking
2/02/2014 thru 3/19/2014

Date	Num	Description	Category	Memo	Amount
BALANCE 2/02/2014					35,657.15
2/10/2014	1712	American Broadband			-25.00
2/13/2014	1713	Gene Thomsen	2014 Winter Conference Speaker		-150.00
2/13/2014	1714	Jerry Penny	2014 Winter Conference Speaker		-150.00
2/13/2014	1715	Ron Pfeifer	2014 Winter Conference Scholarship Auctioneer		-50.00
2/13/2014	1716	Kearney Children Museum	Donation		-1,500.00
2/14/2014	1717	Sozo American Cuisine	2014 Winter Conference Past Presidents Breakfast		-119.31
2/14/2014	1718	LaVern Schroeder	2014 Winter Conference Copies		-180.00
2/14/2014	1719	Danny Martinez	2014 Winter Conference Auction items		-755.41
2/14/2014	1720	Gene Thomsen	2014 Winter Conference Speaker		-100.00
2/14/2014	1721	Jerry Penny	2014 Winter Conference Speaker Copies		-1,380.00
2/14/2014	1722	Doug Stevenson	2014 Winter Conference Expenses		-306.04
2/17/2014	1723	Connie Arnold	Wages Oct. 1st -Dec. 31st 2013		-4,481.60
2/17/2014	1724	Glenda Harders	Tax Preparation		-316.00
2/17/2014	1725	Office Max	Office Supplies		-54.54
2/20/2014	1726	Kurt Staroscik	2014 Winter Conference Refund		-185.00
2/20/2014	1727	Jay Gormley	2014 Winter Conference Refund		-185.00
2/20/2014	1728	Sandy Maille	Newsletter Layout		-300.00
2/20/2014	1729	Lea McKenna	Newsletter Proofreading		-50.00
2/20/2014	1730	Postmaster - Service Press	Newsletter Postage		-105.83
2/26/2014	1731	Holiday Inn Kearney	2014 Winter Conference		-11,706.35
2/26/2014	1732	Olsson and Assoc	2014 Winter Conference Copies		-384.00
3/5/2014		2014 Winter Conference Fees			11,815.00
3/5/2014		2014 Membership Dues			1,290.00
3/5/2014		2014 Winter Conference Scholarship			4,885.00
3/8/2014	1733	Connie Arnold	Phone and Postage		-69.48
3/8/2014	1734	Century Link	Conference Call		-98.97
3/8/2014	1735	American Broadband			-25.00
3/8/2014	1736	Service Press	Newsletter		-691.86
3/8/2014	1737	Connie Arnold	Postage		-18.12

SUBTOTAL EXPENSES

-5,397.51

CHECKING BALANCE
EDWARD JONES

30,259.64

72,833.10

TOTAL

103,092.74

SCHOLARSHIP

CAMPUS:	Milford Campus
AMOUNT OF AWARD:	\$ 500/recipient max \$2000.00/year
NUMBER OF AWARDS:	up to 4
SCHOLARSHIPS BASIS:	(certain grade point / need / or none)
ELIGIBILITY CRITERIA:	Applicant must be a resident of Nebraska Applicant must be enrolled in a Land Surveying Tech. Applicant must be a full-time student.
SELECTION PROCESS:	The Campus Scholarship Committee will select the recipient. or recipients
TYPE OF SCHOLARSHIP:	Annual
NOTES:	1. The recipient of the scholarship shall be advised that PSAN funded the scholarship. 2. The donor shall be advised of the recipient. Yes - we would like the name and mailing address so a congratulatory note can be sent.
SCHOLARSHIP CONTACT:	

Connie Arnold
PSAN Administrative Secretary
813 Marian Rose Ave
Herman, NE 68029-4055

PSAN - Professional Surveyors Association of Nebraska

EXHIBIT A

FIRST AMENDMENT
TO THE
CONSTITUTION OF THE PROFESSIONAL SURVEYORS ASSOCIATION OF NEBRASKA

This AMENDMENT to the CONSTITUTION OF THE PROFESSIONAL SURVEYORS ASSOCIATION OF NEBRASKA (PSAN) is entered into this _____ day of _____, 2014 by the members of the Official Board as defined per ARTICLE 4, SECTION 1 of the CONSTITUTION.

WHEREAS, the OFFICIAL BOARD wish to amend ARTICLE 4, SECTION 10 of the CONSTITUTION which currently states "Any vacancy occurring in any office shall be filled by appointment by the Official Board." to instead state "In the event any member of the Official Board of Professional Surveyors Association of Nebraska misses (3) consecutive meetings without just cause, the Official Board may declare the office vacant and provided further the Board shall appoint a qualified member to fill remaining term of said position."

WHEREAS, ARTICLE 6 of the CONSTITUTION provides that the CONSTITUTION may be amended and this amendment was presented to and approved by a majority vote of the PSAN members in attendance at the February 13th, 2014 General Assembly Meeting held in Kearney, Nebraska.

This amendment is approved and accepted on the day in the year above first written by the undersigned officers.

Wayne Dietz, President

Doug Stevenson, Vice President

John Berry, Treasurer

Warren Headlee, Secretary

Robert Heese, Director

Glenn Hicks, Director

Jason Headley, Director

Brian Langenberg, Director

Duane Katt, Director

Dan Martinez, Director

Steve Cobb, Director



City of North Platte

July 25, 2014

211 West Third Street
North Platte, Nebraska 69101
(308) 535-6724
Fax: (308) 535-6720

Mr. Wayne Dietz, President
Professional Surveyors Association of Nebraska
P.O. Box 473
Orleans, Nebraska 68966


Dear Wayne;

I am writing to follow up on our previous conversations about the Honorary Members of the Professional Surveyors Association of Nebraska.

As I stated, I feel that these are the individuals who have made our profession what it is and have lead the way for all of us in our endeavors to become a part of this profession. With this being said, I would like to suggest that PSAN remember these individual's contribution to this organization and the profession by encouraging them to participate in all of our events throughout the year. One way that this could be accomplished would be to waive any registration fees for any PSAN event that they may be able to attend. I feel the knowledge and experience that they would bring to our meetings would be invaluable. I do not know the exact number of Honorary Members, but do not feel that this concession would create a huge financial burden for PSAN when looking at how much they have contributed over their many years of participation.

I would be willing to further this discussion with you if you feel that the PSAN Board would be willing to consider this request to further honor those who have lead us in the past. Please let me know if there is anything more that you would like me to do in seeing this recommendation move forward.

Respectfully;


James W. Hawks, MBA
City Administrator

xc: file

HISTORICAL COMMITTEE

Report of the Historical Committee to PSAN by Gene Thomsen

I made a trip to the cast iron monument and found the renovations by the Eagle Scouts have been completed. The information hut has the text in place and is covered by Plexiglas. Dale Mueller from Southeast Community College reprinted the text and had the paper encapsulated in plastic. The registration box needs to be replaced as it has no door.

On August 23, the Falls City community celebrated "Coble Stone Days" with many activities and a parade. One of the floats in the parade, sponsored by the Richardson County Historical Society, was a replica of the cast iron monument.

At the request of Jo Ann Auxier, president of the Richardson County Historical Society, I gave a presentation at their annual meeting, on behalf of PSAN, about the history of the cast iron monument and how it relates to land ownership. Bill Schock then wrote an interesting article for the local newspaper which summarized my presentation on the monument. I also mentioned that the Historical Society should buy and install a mailbox to protect the names of the people registering at the site.

Gene Thomsen

9-19-14