

**Minutes**  
**PSAN BOARD MEETING**  
**Holiday Inn Midtown**  
**2503 S. Locust St., Grand Island, NE**  
**12:00 p.m.**  
**November 2, 2012**

1) Meeting called to order:  
Meeting called to order at 12:00 p.m. by President LaVern Schroeder.

2) Roll Call:  
President - LaVern Schroeder (P)  
Vice-President - Danny Martinez (P)  
Treasurer - John Berry (P)  
Secretary - Warren Headlee (P)  
Directors -  
Robert Heese (A)  
Glenn Hicks (P)  
Jason Headley (P)  
Brian Langenberg (P)  
Lee Wells (P)  
Dave Schmitz (A)  
Steve Cobb (P)

3) Review and approve agenda:  
Motion to approve by Steve Cobb; Second by Glenn Hicks

President - LaVern Schroeder	Y
Vice-President - Danny Martinez	Y
Treasurer - John Berry	Y
Secretary - Warren Headlee	Y
Directors -	
Robert Heese	A
Glenn Hicks	Y
Jason Headley	Y
Brian Langenberg	Y
Lee Wells	Y
Dave Schmitz	A
Steve Cobb	Y

Motion: Pass.

- 4) Review and approve minutes of September 7, 2012, PSAN Board Meeting.

Motion to approve by Danny Martinez; Second by Steve Cobb.

President - LaVern Schroeder	Y
Vice-President - Danny Martinez	Y
Treasurer - John Berry	Y
Secretary - Warren Headlee	Y
Directors -	
Robert Heese	A
Glenn Hicks	Y
Jason Headley	Y
Brian Langenberg	Y
Lee Wells	Y
Dave Schmitz	A
Steve Cobb	Y

Motion: Pass.

- 5) Review and accept Treasurer's report.  
See attached Treasurer's Report dated October 28, 2012.  
Treasurer's Report was accepted as written.

## Old Business

- a) 2013 Winter Convention: Chad Marsh, Omaha, NE.

LaVern Schroeder suggested raising the proposed rate of \$175 per person to \$185 per person.

John Berry reported that the last Winter Convention that was held in Omaha two years ago cost PSAN approximately \$29,000 and that PSAN lost approximately \$2,500 on that convention and that PSAN has historically lost money every time the Winter Convention is held in Omaha.

Further discussion was held for the 2012-2013 Proposed Budget discussion.

- b) PSAN Website – update: LaVern Schroeder.

LaVern Schroeder reminded the board to continue and review website and to call Connie Arnold so she can contact Ryan Luedtke to make any changes that are needed.

No further action was taken by this board.

c) GIS Committee: LaVern Schroeder.

LaVern Schroeder reported that Jason Headley has accepted the position of Chairman of the GIS Committee. Schroeder further stated that he feels the committee's main purpose at this time will be to monitor the GIS profession. Danny Martinez added that he recommends that PSAN takes a proactive role in working with the GIS profession. Headley is currently asking for volunteers to serve on the committee.

No further action was taken by this board.

d) 2012-2013 Proposed Budget: discussion.

Lobbyist fees of \$3,750 per year were discussed. Some of the items discussed include:

1. All of the proposed legislative bills that are proposed or introduced are reviewed and PSAN is alerted only of the ones that would have any effect on the surveying profession.
2. Kissel has a lot of connections in different professions that may indirectly effect the surveying profession.
3. If PSAN decides to opt out of the agreement we have with NeSPE, the chances are very slim that we would ever be allowed back in.
4. Yearly reports prior to the beginning of each session and at the end of each session informing PSAN of activities Kissel is performing on behalf of PSAN would help justify the lobbyist fees.

The administrative secretary's hours were discussed and it was agreed upon that there are activities that PSAN board members could do themselves in order to help keep the secretary's hours lower.

Discussed changes to the 2012-2013 budget include:

Income (Changed from \$58,500 to \$60,500).

1. Winter Seminar: by increasing seminar price from \$175 to \$185 per person – Increase to \$26,500.
2. Newsletter advertising – Increase to \$1,500.

Expenses (Changed from \$63,750 to \$63,350).

1. Administrative Secretary – Decrease to \$16,000.
2. Newsletter – Increase to \$3,300.
3. Scholarships – Decrease to \$0.
4. 6<sup>th</sup> P.M. Monument (lawn care) - \$300.

Motion to approve a proposed 2012-2013 Budget with income of \$60,500 and expenses of \$63,350 by Steve Cobb; Second by Danny Martinez.

President - LaVern Schroeder	Y
Vice-President - Danny Martinez	Y
Treasurer - John Berry	Y
Secretary - Warren Headlee	Y
Directors -	
Robert Heese	A
Glenn Hicks	Y
Jason Headley	Y
Brian Langenberg	Y
Lee Wells	Y
Dave Schmitz	A
Steve Cobb	Y

Motion: Pass.

e) Administrative Secretary Report: Connie Arnold – No Report.

**Officer's Report**

i) President LaVern Schroeder: No Report.

ii) Vice-President Danny Martinez:

As PSAN's NSPS representative, Danny Martinez reported on the NSPS Board of Governors Report he attended in September.

iii) Treasurer John Berry: No Report.

iv) Secretary Warren Headlee: No Report.

**Director's Report**

i) Robert Heese: Absent.

ii) Glenn Hicks:

Glenn Hicks asked LaVern Schroeder to email him a list of people who will be going off the board.

iii) Jason Headley: No Report.

iv) Brian Langenberg: No Report.

v) Lee Wells:

Lee Wells reported that Nebraska lost out to Iowa as being chosen for the Geoid Slope Validation Survey 2013.

Wells also asked for clarification on what is meant by the PSAN bylaws stating that PSAN will maintain the trademark. It was explained that PSAN maintains the license of trademark.

- vi) Dave Schmitz: Absent.
- vii) Steve Cobb: No Report.

## **New Business**

- a) Awards to be given at the 2013 Winter Convention: LaVern Schroeder.  
25 Year Awards:
  - a. Dennis D. Zieman LS-452
  - b. James W. Hawks, LS-453
  - c. Thomas D. Bruggeman, LS-454
  - d. Thomas A. Tremel, LS-455

Stu Sutherland will be asked to print the plaques for the award recipients. No further action was taken by this board.

- b) Maintenance of the 6<sup>th</sup> P.M. Monument Site: LaVern Schroeder.

LaVern Schroeder reported that a nearby family has offered to keep the grass mowed for \$600 per year. Kansas has offered to pay \$300 and SENLSA has offered to pay \$150, leaving \$150 for PSAN to pay.

John Berry offered to find out how much damage there currently is to the site.

This Board agrees to move forward with cost sharing with Kansas and SENLSA.

## **Committee Reports**

- i) Publications: Ron Ridgway. No Report.
- ii) Nominations: Glenn Hicks & Wayne Dietz.

Glenn Hicks reported that several board members are up for reelection and that as of yet, he has received no new nominees. He expects to receive several with the membership dues.

- iii) Education: Matt Tinkham & Duane Katt. No Report.
- iv) Public Relations: Dave Schmitz. No Report.
- v) Legislation: Todd Whitfield

Todd Whitfield sent LaVern Schroeder a letter from Kissel stating that Kissel will represent PSAN with the two legislative bills introduced last year at no additional charge.

vi) Membership: Wayne Dietz & Glenn Hicks.

a) Eric Mickeliunas

Motion to approve membership by Glenn Hicks; Second by Steve Cobb.

President - LaVern Schroeder	Y
Vice-President – Danny Martinez	Y
Treasurer - John Berry	Y
Secretary – Warren Headlee	Y
Directors:	
Robert Heese	A
Glenn Hicks	Y
Jason Headley	Y
Brian Langenberg	Y
Lee Wells	Y
Dave Schmitz	A
Steve Cobb	Y

Motion: Pass.

vii) Historical: Gene Thomsen & Mitch Humphrey. No Report.

viii) Ethics and Standards: Lee Wells.

Lee Wells asked that a response from Lee Lovell to an article in Professional Surveyors Magazine, it's thought to be the August addition, be added to the minutes. See attached letter.

ix) Associate: Steve Cobb.

Steve Cobb reported that Dave Mueller with Southeast Community College is concerned that the Land Surveying program is again under fire and is looking for input to help save the program. Cobb will ask Dale to prepare a list of hurdles the program is facing.

## 6) Adjournment Motion

Motion to adjourn by Glenn Hicks; Second by Lee Wells;  
Motion Passed by voice vote – Meeting adjourned 2:12 p.m.

Respectively submitted by Warren Headlee, Secretary.