

PSAN BOARD OF DIRECTORS MEETING MINUTES

Conference Call

10:00 a.m., June 7, 2019

1. Meeting called to order at 10:01 a.m. by President Whitfield

2. Roll Call

President - Todd Whitfield - P

President Elect - Jeremy Feusner (2019) – P

Vice President - _____

Treasurer - John Berry - P

Secretary - Warren Headlee - P

Administrative Secretary - Gwen Bowers - P

Directors -

Jerry Penry (2019) - A

Brian Foral (2019) - P

Eric Schaben (2019) - P

Matt Tinkham (2020) - P

Boni Edwards (2020) - P

Jay Dubs (2020) - A

Casey Sherlock (State Surveyor) - P

Denny Whitfield (Affiliate - SENLSA) - P

Danny Martinez (NSPS) - P

3. Review and approve agenda

Motion to approve by: Warren Headlee

Second by: Boni Edwards

Motion Pass

4. Meeting Minutes

4.1 Review and approve the minutes of the December 7, 2018 PSAN Quarterly Board Meeting.

Correct Casey Sherlock from Absent to Present

Motion to approve with edit by: Eric Schaben

Second by: Warren Headlee

Motion Pass

4.2 Review and approve the minutes of the April 5, 2018 PSAN Quarterly Board Meeting.

Motion to approve by: Matt Tinkham

Second by: Casey Sherlock

Motion Pass

5. Reports

5.1. Treasurer: (John Berry)

5.1.1. Review and approve Treasurer's report dated: 06-04-2019

Motion to approve by: Warren Headlee

Second by: Matt Tinkham

Motion Pass

5.2. Administrative Secretary's Report: (Gwen Bowers)

5.2.1. Administrative Secretary's report dated: 06-06-2019

5.3. Conference Committee: (Jeremy Feusner)

Jeremy Feusner informed the group that the committee wants to get the new RFP sent out to the additional communities that PSAN is looking at for the upcoming conference locations by the end of June.

5.3.1. 2019 Summer Conference, Norfolk, NE (LaVern Schroeder)

Steve Parrish is unable to be at the conference due to some health issues. We need to let the membership know this so that they are aware. Gwen will reach out to LaVern to get an update and send something out to membership.

5.3.2. 2020 Winter Conference, Kearney (Jon Carrell)

Jeremy Feusner noted that he and Jon are having a hard time finding speakers. They will have to be creative when planning breakout sessions.

5.3.3. 2020 Summer Seminar, (need volunteer) possible team with SENSLA

We are not going to partner with SENSLA, so we still need a volunteer.

Denny Whitfield asked if volunteers need to be Board Members. Per Todd Whitfield, no, they do not need to be Board Members. Feusner will reach out to a few people to see if he can find someone.

5.3.4. 2021 Winter Seminar, Kearney (Dan Martinez)

Dan Martinez asked John Berry to send some financial information, for budgeting purposes. Martinez asked Casey Sherlock if David Doyle would be a good speaker? Casey said that he didn't know.

5.4. Officer Reports:

5.4.1. President – Todd Whitfield

The 6PM Monument has been installed.

5.4.2. President Elect– Jeremy Feusner – No report

5.4.3. Treasurer – John Berry – No report

5.4.4. Secretary – Warren Headlee

Warren, reached out Taylor Warden Metro CC. To talk about PSAN and scholarships. He will have an update at the next meeting.

5.5. Directors:

5.5.1. Jerry Penry (2019) – No report

5.5.2. Brian Foral (2019) – No report

5.5.3. Eric Schaben (2019) – No report

5.5.4. Matt Tinkham (2020) – No report

5.5.5. Boni Edwards (2020) – No report

5.5.6. Jay Dubs (2020) – No report

5.5.7. Casey Sherlock (State Surveyor)

Next Wednesday, June 12, giving a talk in Valentine; Public road vs. Private road

5.5.8. Denny Whitfield (Affiliate - SENLSA)

Seminar next Saturday, June 15.

5.6. Standing Committees:

5.6.1. Education Committee (Matt Tinkham)

Matt Tinkham stated that people have been asking for state specific information. He has politely told those who ask that he is not giving out that information.

Sherlock suggested talking to Jerry. When someone is approved by the Board, that person is then given the state specific information.

Tinkham noted that he tries to direct people back to the state website, the PSAN website, and other public places. He does not want to give out our pre-exam workshop information.

5.6.2. Historical Committee (Jerry Penry) - See report

Reminder, June 22 work day for the 6PM Monument. Gwen will send a reminder in a week.

5.6.3. Legislative Committee – PEC Report (Todd Whitfield)

Legislative session ended last Monday. PEC meeting this coming Monday, June 10. Todd will have a report after that meeting.

5.6.4. GIS Committee (Erik Hubl)

Matt Tinkham, the GIS Symposium was in April. It was well attended by the survey community. Casey Sherlock did some talking on the GIS. Jerry Penry gave a presentation. David Zenk also spoke.

5.6.5. Nominations and Membership Committees (Brian Langenberg)

5.6.6. Publications: (Gwen Bowers) – See Admin Sec Report

5.6.7. Ethics and Standards Committee: (Jerry Penry – Chair, Committee – Jeremy F., Brian F., Jay D., Casey S.)

Denny asked Virlyn Bolte to help with rewriting minimum standards.

5.6.8. NSPS: (Dan Martinez) – No report

5.6.9. Nebraska State Surveyor: (Casey Sherlock)

Sherlock noted that only one applicant took the state specific exam and passed. There have been 4-6 applicants take the reciprocity exam; we have more reciprocity applicants than in-state applicants.

Also, Nebraska State Law requires that an LLC for a professional service must have a certificate of registration from the Board of Examiners. Casey wants to talk about the proper procedures for becoming an LLC.

6. Old Business:

6.1. Website status (Gwen Bowers) – Still working through it.

6.2. Winter Seminar Contract 2021 (Jeremy F.) – no new updates

6.3. Membership Dues Increase (John B.)

New fees take effect October 1, 2019 for the 2020 renewals.

7. New Business:

7.1. Membership Applications

7.1.1. Thomas Zeckser

Motion to approve: Casey Headlee

Second by: Warren Headlee

Motion Pass

8. Board of Director 2019 meeting schedule:

Friday April 5, 2019 (meeting)

Friday June 7, 2019 (conference call)

Friday September 13, 2019 (meeting TBD) – Jeremy will coordinate a venue

Friday December 6, 2019 (meeting or conference call)

9. Motion to adjourn

Motion by: Warren Headlee

Second by: Jeremy Feusner

Meeting adjourned at 10:33 a.m./p.m.