

PSAN BOARD OF DIRECTORS MEETING AGENDA

Virtual Meeting
9 A.M., Oct. 1, 2021

1. Meeting called to order at _____ a.m./p.m. by President Jeremy Feusner.

2. Roll Call (need seven board members for quorum, per By-laws)

President: Jeremy Feusner –

President-Elect: Matt Tinkham –

Treasurer: John Berry –

Secretary: David Forsythe –

Administrative Secretary: Gwen Bowers –

Directors:

Jay Dubs- Chairman (2022) –

Brian Foral (2021) –

Warren Headlee (2022) –

Grant Miller (2021) –

Jerry Penry (2022) –

Eric Schaben (2021) –

Casey Sherlock (State Surveyor) (ex-officio director) –

Dennis Whitfield (Affiliate – SENSLA) –

Guests:

3. Recognition of Guests

We recognize and thank the guest(s) who have taken their time to attend this Board Meeting. As a reminder, discussion on topics is for board members and committee members only. If you like to be heard on a specific item, please state so now and time will be reserved for you at that time in the agenda.

4. Review and Approve Agenda

Motion to approve by:

Second by:

Motion:

5. Meeting Minutes

5.1 Review and approve minutes of the June 25, 2021 PSAN Quarterly Board Meeting.

Motion to approve by:

Second by:

Motion:

6. Reports

6.1 Treasurer: John Berry

6.1.1 Review and approve Treasurer's Report dated September 27, 2021.

Motion to approve by:

Second by:

Motion:

6.2 Administrative Secretary's Report: Gwen Bowers

6.3 Conference Committee: Jeremy Feusner

6.3.1 2022 Winter Seminar, Kearney (Jon Carrell)
6.3.1.1 Date Change

6.3.2 2022 Summer Seminar, Nebraska City (David Schmitz & Tom Catlett)

6.4 Officer Reports

6.4.1 President: Jeremy Feusner:

6.4.2 President-Elect: Matt Tinkham

6.4.3 Treasurer: John Berry:

6.4.4 Secretary: David Forsythe:

6.5 Directors

6.5.1 Jay Dubs (2022):

6.5.2 Brian Foral (2021):

6.5.3 Warren Headlee (2022):

6.5.4 Grant Miller (2021):

6.5.5 Jerry Penry (2022):

6.5.6 Eric Schaben (2021):

6.5.7 Casey Sherlock (State Surveyor)

6.5.8 Dennis Whitfield (Affiliate – SENLSA):

6.5.8.1 SENLSA Report dated _____, 2021

6.6 Standing Committees

6.6.1 Committee List & Volunteers

6.6.2 Education Committee: Jon Carrell

6.6.3 Historical Committee: Jerry Penry

6.6.4 Legislative Committee: Todd Whitfield – PEC Report:

6.6.5 GIS Committee: Matt Tinkham

6.6.6 Nominations and Membership Committees: Boni Edwards

6.6.7 Publications Committee: Gwen Bowers

6.6.8 Ethics and Standards Committee: Jerry Penry

6.6.8.1 Minimum Standards

6.6.8.2 Constitution & By-law Review: David Forsythe
Committee: David Forsythe, John Berry, Jay Dubs

6.6.9 Public Relations Committee: Eric Schaben

6.6.7 Associate Committee: Brian Foral

6.6.8 NSPS: Dan Martinez

7. Old Business

7.1 Mike Sizer scholarship

8. New Business

8.1 GIS/LIS Association Sponsorship

9. Good of the Association

10. Board of Director 2021 Meeting Schedule

Friday, March 26, 2021

Friday, June 25, 2021

Friday, October 1, 2021

Friday, December 3, 2021

11. Motion to Adjourn

Motion to adjourn by:

Second by:

Motion:

Meeting adjourned at _____ a.m./p.m.

PSAN BOARD OF DIRECTORS MEETING MINUTES

Virtual Meeting
10 A.M., June 25, 2021

1. Meeting called to order at 10:02 a.m. by President Jeremy Feusner.
2. Roll Call (need seven board members for quorum, per By-laws)
President: Jeremy Feusner – P
President-Elect: Matt Tinkham – P
Treasurer: John Berry – P
Secretary: David Forsythe – A
Administrative Secretary: Gwen Bowers – P
Directors:
 Jay Dubs - Chairman (2022) – P
 Brian Foral (2021) – P
 Warren Headlee (2022) – P
 Grant Miller (2021) – A
 Jerry Penry (2022) – P
 Eric Schaben (2021) – P
 Casey Sherlock (State Surveyor) (ex-officio director) – A
 Dennis Whitfield (Affiliate – SENSLA) – P
3. Review and Approve Agenda
Motion to approve by: Matt Tinkham
Second by: Brian Foral
Motion: Pass
4. Meeting Minutes
 - 5.1 Review and approve minutes of the March 26, 2021 PSAN Quarterly Board Meeting.
Motion to approve by: Jay Dubs
Second by: Warren Headlee
Motion: Pass
5. Reports
 - 6.1 Treasurer: John Berry
 - 6.1.1 Review and approve Treasurer's Report dated June 23, 2021.
Motion to approve by: Brian Foral
Second by: Jerry Penry
Motion: Pass
 - 6.2 Administrative Secretary's Report: Gwen Bowers
Gwen Bowers reported that it's been quiet, but Summer Seminar registrations are starting to come in.
 - 6.2.1. Wordpress Renewal
Coming due in July. Every two years it's about \$500. John Berry, added this is a general operating business expense, no voting needed to pay this.

6.3 Conference Committee: Jeremy Feusner

- 6.3.1 2021 Winter (in the Summer) Seminar, Kearney (Dan Martinez)
There will be no auction at the seminar, just a raffle; the decision was made due to having another big seminar in 6 months. Still creating the online registration form, but have 21 people registered at this time.
- 6.3.2 2022 Winter Seminar, Kearney (Jon Carrell)
Keynote speaker for the 2022 Winter Seminar will be Gary Kent.
- 6.3.3 2022 Summer Seminar, Nebraska City (David Schmitz & Tom Catlett)

6.4 Officer Reports

- 6.4.1 President: Jeremy Feusner: No report
- 6.4.2 President-Elect: Matt Tinkham: No report
- 6.4.3 Treasurer: John Berry: No report
- 6.4.4 Secretary: David Forsythe:

6.5 Directors

- 6.5.1 Jay Dubs (2022): No report
- 6.5.2 Brian Foral (2021): No report
- 6.5.3 Warren Headlee (2022): No report
- 6.5.4 Grant Miller (2021): No report
- 6.5.5 Jerry Penry (2022): No report
- 6.5.6 Eric Schaben (2021): No report
- 6.5.7 Casey Sherlock (State Surveyor): No report
- 6.5.8 Dennis Whitfield (Affiliate – SENLSA):

- 6.5.8.1 SENLSA Report dated June 25, 2021, submitted

- 6.5.8.2 Mike Sizer scholarship

- There was discussion about working with SENLSA on a one-time scholarship to SCC in Mike's name and soliciting members to see if they'd like to contribute money to this one-time scholarship. SCC has two types of scholarships, annual or endowment. The Board discussed using \$2500 PSAN money and to solicit members for additional funds to set up an endowment.

Denny will write something that will be included in the Summer newsletter to inform members of the PSAN donation that will be going to SCC as part of the Mike Sizer Scholarship.

Will also make an announcement at the Summer Seminar.

6.6 Standing Committees

- 6.6.1 Committee List & Volunteers: Warren Headlee
Warren Headlee reported that he reached out to nine individuals who expressed interest in joining a committee and no one responded. He will call people after the next renewals go out and are returned.
- 6.6.2 Education Committee: Jon Carrell
Jon Carrell is looking for presenters for the pre-exam workshop at the 2022 Winter Conference as well as for break out sessions on the second day.
- 6.6.3 Historical Committee: Jerry Penry
Jerry Penry informed the Board that he will be leading to presentations at the summer seminar on the Nelson-Buck Massacre and the US monument in Deadwood, South Dakota. He is scheduled to speak in January at the Kansas seminar.
- 6.6.4 Legislative Committee: Todd Whitfield – PEC Report: No Report
- 6.6.5 GIS Committee: Matt Tinkham
Matt Tinkham reported that Jerry Penry will also be presenting at the LIS/GIS Symposium in November. M. Tinkham is trying to get some surveying sessions as part of this symposium and is also trying to get a couple of GIS sessions at the PSAN 2022 winter conference.
- 6.6.6 Nominations and Membership Committees: Boni Edwards - No report
- 6.6.7 Publications Committee: Gwen Bowers
Gwen Bowers again asked for photos and articles for the newsletter. The next newsletter will include information from the summer seminar and information about the Mike Sizer Scholarship.
- 6.6.8 Ethics and Standards Committee: Jerry Penry
Jerry Penry is working on a powerpoint presentation for the 2022 Winter Conference about the Minimum Standards Updates; Jeremy Feusner volunteered to help. SENSLA has reached out to Jerry for a similar presentation.

6.6.8.1 Minimum Standards

6.6.8.1.1 PDH Requirements

The PSAN Board requested the Board of Examiners to look at incorporating two hours of minimum standards review and two hours of ethics into the PDH requirements for license renewals. Jeremy Feusner sent a letter from PSAN to the Board of Examiners. Dennis Whitfield added that the Board of Examiners is already working toward this type of requirement for license renewals.

6.6.8.2 Constitution & By-law Review: David Forsythe
Committee: David Forsythe, John Berry, Jay Dubs
David Forsythe sent some information regarding a few revisions to the PSAN Constitution and By-laws to Jeremy Feusner. He plans to have a draft of suggested changes by the October board meeting.

6.6.9 Public Relations Committee: Eric Schaben
Eric Schaben is looking for content for our social media pages. Jeremy Feusner is working on a post to hopefully create some content.

6.6.7 Associate Committee: Brian Foral - No report

6.6.8 NSPS: Dan Martinez
Dan Martinez will have an update on NSPS at the Summer conference.

6. Old Business

7.1 PSAN Shirts

The online apparel store is set up and will go live at the conference.

7. New Business

8.1 Membership Applications

8.1.1 Timothy Hajda, SIT-283

8.1.2 Robert Leverington, LS-602

Motion to approve by: Matt Tinkham

Second by: Brian Foral

Motion: Pass

8. Good of the Association

9. Board of Director 2021 Meeting Schedule

Friday, March 26, 2021

Friday, June 25, 2021

Friday, October 1, 2021

Friday, December 3, 2021

10. Motion to Adjourn

Motion to adjourn by: Brian Foral

Second by: Jay Dubs

Motion: Pass

Meeting adjourned at 11:14 a.m.

Treasurer's Report
9/30/2021

The Summer/Winter Conference was a success financially. The Conference generated an additional \$3,200 into our general operating fund. The amount \$490 will be transferred into the Scholarship Fund. Our checking account has a balance of \$22,720.21, which is well above our normal amount for this time of year. In previous years, our balance at this time of year has been in the \$8,000 range. This should allow the board to transfer an amount into our Edward Jones Account. Our fiscal year ends September 30th. I will be working on our 2020/2021 itemized tax paperwork and sending that information to our accountant, Glenda. I will also be working on our 2021/2022 budget, which I will have ready for board approval at our next scheduled meeting.

FYI, there is an adjusted balance on the enclosed Treasurer's Report

Previous report balance	\$24,925.28	(6/23/2021)
Beginning balance this report	\$27,729.50	(see below note)
Ending balance this report	\$22,720.21	

This is based upon a missed deposit, and a balance error on my part.

John V. Berry, RLS #535
PSAN - Treasurer

PSAN BOARD MEEETING

October 1, 2021

SENLSA REPRESENTITIVE REPORT

SENLSA third Seminar of the year is scheduled for Saturday, October 1, 2021 at the Bennet American Legion, Bennet, NE

Topics: Presented by David Jarecke and Ellen Kreifels with Blankenau Wilmoth Jarecke LLP

- Riparian Rights
- Surveyors Responsibilities
- Preparing for Depositions

Future Seminars;

- December 11, 2021

Mike Sizer Memorial Scholarship is moving along. Currently working with Southeast Community College on the setup.

Respectfully Submitted,

Dennis L. Whitfield, P.E., P.L.S.