

## PSAN BOARD OF DIRECTORS MEETING MINUTES

Nebraska State Surveyors Office  
555 N. Cotner Blvd., Lincoln, NE  
9 A.M., Dec. 3, 2021

1. Meeting called to order at 9:07 a.m. by President Jeremy Feusner.

2. Roll Call (need seven board members for quorum, per By-laws)

President: Jeremy Feusner – P

President-Elect: Matt Tinkham – P

Treasurer: John Berry – P

Secretary: David Forsythe – P

Administrative Secretary: Gwen Bowers – P

Directors:

Jay Dubs- Chairman (2022) – P

Brian Foral (2021) – P

Warren Headlee (2022) – A

Grant Miller (2021) – P

Jerry Penry (2022) – P

Eric Schaben (2021) – P

Casey Sherlock (State Surveyor) (ex-officio director) – P

Dennis Whitfield (Affiliate – SENSLA) – P

3. Recognition of Guests

We recognize and thank the guest(s) who have taken their time to attend this Board Meeting. As a reminder, discussion on topics is for board members and committee members only. If you like to be heard on a specific item, please state so now and time will be reserved for you at that time in the agenda.

4. Review and Approve Agenda

Add 8.1.7. August Wagner Application for Approval.

Motion to approve the agenda with the addition of 8.1.7. by: Casey Sherlock

Second by: Brian Foral

Motion: Pass

5. Meeting Minutes

5.1 Review and approve minutes of the October 1, 2021 PSAN Quarterly Board Meeting.

Motion to approve by: Brian Foral

Second by: Matt Tinkham

Motion: Pass

6. Reports

6.1 Treasurer: John Berry

6.1.1 Review and approve Treasurer's Report dated December 1, 2021.

Motion to approve by: Jay Dubs

Second by: David Forsythe

Motion: Pass

## 6.2 Administrative Secretary's Report: Gwen Bowers

Gwen Bowers updated the Board with the current membership renewal totals. Q4 is always a busy time of year with renewals, ballots, 2021 Fall Newsletter, and preparing for the Winter Conference.

## 6.3 Conference Committee: Jeremy Feusner

### 6.3.1 2022 Winter Seminar, Kearney (Jon Carrell/Dan Martinez)

Schedule of events was sent and the hosts asked the Board if they had any additional input regarding the schedule. Gary Kent is confirmed for an Alta presentation. Chuck Chase will present twice. Dave from TransitWorks is contacting a vendor to work with on a presentation. The business meeting will be an hour and fifteen minutes. Casey and Jerry were asked if 1 hour 45 minutes is long enough or too long, both said it is long enough. Dave Zenk is a federal employee and at this time is unable to travel; however, he can do presentations virtually, but is that what we want? We should include in the schedule that his sessions will be virtual presentations on the flier when information goes out.

Registration fees will be the same as last year.

Jeremy and Dan will work on the flier and send it to Gwen on Monday, 12/6.

Jon asked that we order more NCEES books; will order 20-25 PS & FS books. The question was asked if we want to see if SCC wants to take over facilitating the Pre-Exam workshop? Matt met with Dylan Campbell a few months ago and Dylan noted that the students value the math sessions and he may be willing to help with the Education Committee. It would be nice to get someone new in this position as Matt and Jon have the Committee for the last 10-15 years.

### 6.3.2 2022 Summer Seminar, Nebraska City (David Schmitz & Tom Catlett)

July 22, 2022 at Table Creek Golf Course in Nebraska City, NE. David and Tom are still working on specifics of speakers and topics. There is potential to have a Thursday afternoon golf scramble.

## 6.4 Officer Reports

6.4.1 President: Jeremy Feusner: No report

6.4.2 President-Elect: Matt Tinkham: No report

6.4.3 Treasurer: John Berry:

### 6.4.3.1 Tax Report 2020-2021

Report was sent to Glenda for taxes.

### 6.4.3.2 Proposed 2021-2022 Budget

GIS Symposium needs to be changed from \$350 to \$500.

The Board has requested a report from our lobbyist to know what they are working on for us. We share the cost of the lobbyist with the engineers as it would be very expensive for us to have our own lobbyist.

Motion to approve the budget with the GIS change: Casey Sherlock  
Second: Jerry Penry  
Motion: Pass

6.4.4 Secretary: David Forsythe: No report

## 6.5 Directors

6.5.1 Jay Dubs (2022): No report

6.5.2 Brian Foral (2021): No report

6.5.3 Warren Headlee (2022): No report

6.5.4 Grant Miller (2021): No report

6.5.5 Jerry Penry (2022): No report

6.5.6 Eric Schaben (2021): No report

6.5.7 Casey Sherlock (State Surveyor): Included a report in the Fall 2021 newsletter. The Board of Examiners, in collaboration with the State Surveyors office, came up with a position statement regarding right of way markers.

6.5.8 Dennis Whitfield (Affiliate – SENLSA): SENSLA will hold their Winter Seminar on Saturday, Dec 11 at the Gretna American Legion Hall. Speakers will be Casey Sherlock and Dave Zenk.

## 6.6 Standing Committees

6.6.1 Committee List & Volunteers: Warren Headlee: No report

6.6.2 Education Committee: Jon Carrell: No Report

6.6.3 Historical Committee: Jerry Penry: Found an original pits and mound. The landowner is fourth generation on this property and he was very knowledgeable about its history. This could be a potential future summer seminar site.

6.6.4 Legislative Committee: Todd Whitfield – PEC Report: No report

6.6.5 GIS Committee: Matt Tinkham: Attended the LIS/GIS symposium in November, it was well attended by the GIS professionals. Jerry's "Wide and Narrow" presentation was really good. There were several drone presentations. It was a

great networking event. Jerry stated that his topic was well received. People were interested and asked good questions.

Dennis asked what's going on with the Buffalo County project. No one really knows where it's at. Jerry noted that we should be following it and it should be an example for other counties. Matt added that it would be a good case study for both PSAN and GIS.

6.6.6 Nominations and Membership Committees: Boni Edwards

Gwen informed the Board that the ballots are being created, but asked what is the drop dead date to get them out to membership and returned before the General Assembly meeting? Ballots must be mailed out 30 days prior to General Assembly meeting

6.6.7 Publications Committee: Gwen Bowers

Gwen reported that the Winter newsletter will be published after the winter conference in order to include information from the conference.

She added that 2022 PSAN membership cards will be published to the website late next week.

6.6.8 Ethics and Standards Committee: Jerry Penry

Jerry reported that everyone is finished adding input on the Minimum Standards changes. The Board of Examiners made a few minor changes and have adopted them to the Rules and Regs. Casey will send a report to the Attorney General's Office with a summary of the process and then we wait to hear from the Attorney General's Office.

Denny expressed his thanks to the organization, Jerry, and the committee for all the work put into reviewing and updating the Minimum Standards.

6.6.8.1 Constitution & By-law Review: David Forsythe

Committee: David Forsythe, John Berry, Jay Dubs

A redlined copy was sent to the Board on 12/2/2021 to review. David asked if there are any significant issues with the suggested changes. Jerry made the comment that section 5 has a lot of 'he/she' and should change the pronoun references to 'they' to keep it neutral. Jeremy added that in the by-laws, Section 4 addresses the definition of 'he'. We don't want to change the by-laws and constitution all the time, but we should review regularly to evolve with time.

David pointed out that we really should look at Article VII regarding Discipline and Expulsion. Jeremy asked if anyone can think of an example of when we have actually disciplined or expelled someone, no one was able to recall an example. Casey suggested keeping Article VII, but changing it to make it more general versus so specific.

Jeremy asked that the Board continue to review and discuss any potential changes.

- 6.6.9 Public Relations Committee: Eric Schaben  
Eric asked that we really push membership and request for content for our social media channels.
- 6.6.7 Associate Committee: Brian Foral  
Brian did not have a report but asked if we need an Associate Committee? Or could it be combined with the Education Committee?  
The Associate committee used to be a committee that included attorneys and engineers, etc.  
Brian has been unable to come up with a purpose statement for this committee as he wasn't sure what it's supposed to be and do.
- 6.6.8 NSPS: Dan Martinez  
Dan reported that there has been a lot of activity within NSPS recently. He was appointed to the Executive Oversight Committee, overseeing the hiring of a new Executive Director to replace Curt Sumner. The committee held in-person interviews. There were only two applications received and both applicants were very qualified. Tim Burch, the current President-Elect for NSPS was selected and a notice has been sent out to all state representatives. There will be a special meeting on December 15 to confirm and make it official. Tim has served NSPS as Secretary and President-Elect. Tim has been very active in promoting NSPS on social media. Curt will stay on for a little bit longer to help and wrap up a few projects/goals. Trish has been slowly transitioning back to working full-time. All NSPS members should have received NSPS voting ballots, voting closes at the end of December.

Spring meeting dates may become virtual.  
Day on the Hill is March 30.

## 7. Old Business

### 7.1 Mike Sizer scholarship

Denny informed the Board that the scholarship has taken flight. The scholarship amount granted each year or semester will be made based on the amount gained on the account and the annuity will never be touched. If SCC earns 5% on \$15k, the scholarship would be \$750. However, they will accept individual donations too. John said that PSAN can do \$2500.

It was then asked if, in the future, do we want to keep the PSAN scholarship at SCC too or only contribute to the Mike Sizer scholarship? Denny added that he felt it's important that PSAN should keep its own scholarship to have its own representation among the students.

Motion to donate \$2500 to the Mike Sizer scholarship fund at SCC: John Berry

Second: Eric Schaben

Motion: Pass

### 7.2 Consider transfer of funds to Edward Jones account

John would like to wait to see what happens after the winter conference, in case it would get canceled before transferring funds to the Edward Jones account. John recommended tabling this item until the March 2022 Board Meeting.

## 8. New Business

### 8.1 Applications for Associate Membership

8.1.1 Jeffrey Dimon

8.1.2 Frank Elder

8.1.3 Mike Holle, SIT-232

8.1.4 Jonathan Lovell

8.1.5 Craig Morton

8.1.6 Thomas Zeckser, SIT-292

8.1.7 August Wagner

Motion to approve all applicants: Matt Tinkham

Second: John Berry

Motion: Pass

### 8.2 Head Chainman Award

Jerry noted that we don't have criteria for the head chainman award. He feels that we should have minimum standards/criteria – the person who is nominated should be exceptional in their field. Casey agrees that this award has a prestigious honor and the award deserves to be given to the appropriate person.

## 9. Good of the Association

### 10. Board of Director 2021 Meeting Schedule

Friday, March 26, 2021

Friday, June 25, 2021

Friday, October 1, 2021

Friday, December 3, 2021

### 11. Motion to Adjourn

Motion to adjourn by: Casey Sherlock

Second by: Brian Foral

Motion: Pass

Meeting adjourned at 11:36 a.m.