

## **PSAN BOARD OF DIRECTORS MEETING MINUTES**

State Surveyor's Office – Lincoln NE  
9AM CT, December 1, 2023

1. Meeting called to order at 9:06 a.m. by President Matt Tinkham.

2. Roll Call (need seven board members for quorum, per By-laws)

President: Matt Tinkham – P

President Elect: Chad Marsh – P

Treasurer: Josh Borchers – P

Secretary: Mark Streit – A

Administrative Secretary: Gwen Bowers – P

Directors:

Jay Dubs, Chairman (2024) – P

Brian Foral (2023) – P

Carl Gilbert (2024) – P

Grant Miller (2023) – P

Jerry Penry (2024) – P

Jai Andrist (2023) – P

Casey Sherlock (State Surveyor) (ex-officio director) – P

Dennis Whitfield (Affiliate – SENSLA) – P

Guests:

3. Recognition of Guests

We recognize and thank the guest(s) who have taken their time to attend this Board Meeting. As a reminder, discussion on topics is for board members and committee members only. If you like to be heard on a specific item, please state so now and time will be reserved for you at that time in the agenda.

4. Review and Approve Agenda

Motion to approve by: Brian Foral

Second by: Josh Borchers

Motion: Pass

5. Meeting Minutes

- 5.1. Review and approve minutes of the August 25, 2023, PSAN Quarterly Board Meeting.

Motion to approve by: Josh Borchers

Second by: Jay Dubs

Motion: Pass

6. Reports

- 6.1. Treasurer: Josh Borchers

Review and approve Treasurer's Report dated November 26, 2023

Motion to approve by: Jay Dubs

Second by: Brian Foral

Motion: Pass

- 6.1.1 Edward Jones Account  
The CD matured. Rolled \$10,000 into a new 1-year CD at 5.35% and then the interest on the previous CD was moved into an existing mutual fund within the account, approximately \$435.  
After the winter conference, we need to remove M. Tinkham from the account.
- 6.1.2 Discuss Scholarship Fund  
Connect with Dylan Campbell at the Winter Conference about how to best use the funds in this account.
- 6.2. Administrative Secretary's Report, Gwen Bowers  
Busy time of year, receiving dues, creating and mailing ballots, etc. Updated the Board on current numbers of renewals received.
- 6.3. Officer Reports
  - 6.3.1. President, Matt Tinkham
    - 6.3.1.1. Discuss nomination for the Head Chainman Award – Tim Aiken, nominated by Gene Thomsen  
Motion to approve: Casey Sherlock  
Second by: Grant Miller  
Motion: Pass
    - 6.3.1.2. Years of service awards, Gwen needs help with this: How to count? Who qualifies, type of membership?  
The Board defined the 25-year award qualification as 25 years of active membership with no more of 3 years of lapsed membership.  
  
Motion to approve: Brian  
Second by: Grant  
Motion: Pass
    - 6.3.1.3. SkillsUSA Nebraska – April 11-13, 2024 Fonner Park in GI  
M. Tinkham will sign up PSAN to participate in 2024
    - 6.3.1.4. FFA Nebraska – April 3-5  
M. Tinkham reached out to Sarah Heideman with State FFA for more information; their conference is a little different from the SkillsUSA Conference.
    - 6.3.1.5. Committee Chairs and responsibilities  
Need to do a better job with the committees. The Chairs need to do better to advance the agendas for their committees; need more engagement from the committee Chairs
  - 6.3.2. President Elect, Chad Marsh: No report

- 6.3.3. Treasurer, Josh Borchers: Meeting with Glenda to complete taxes. Will check with Glenda on her retirement and any recommendations for a new accountant.

Renewed insurance for 2024.

- 6.3.4. Secretary, Mark Streit: No report

#### 6.4. Directors

- 6.4.1. Jay Dubs (2024): No report

- 6.4.2. Brian Foral (2023): No report

- 6.4.3. Carl Gilbert (2024): Would like to do a presentation on RTX at an upcoming seminar or conference. Pay a yearly subscription for satellite corrections. Just like VRS with no cell phone. It may take longer to process but there are many (Land Surveyors) who could benefit from this technology.

- 6.4.4. Grant Miller (2023): No report

- 6.4.5. Jerry Penry (2024): Will attend the SDLS conference in January and will present on two topics.

- 6.4.6. Jai Andrist (2023): PSAN Banner Update – presented 2 options  
The Board preferred the second option with the text running down the right side.

- 6.4.7. Casey Sherlock (State Surveyor): Continuing to work on microfilm images, back to July 1997. Over 70k images have been processed since Sept 2023.

Board of Examiners has been active in pursuing violations of minimum standards and other items.

- 6.4.8. Dennis Whitfield (Affiliate – SENLSA):  
Next SENSLA seminar is this Saturday, 12/2. Will talk about the new FEMA certificate and Floodplain, 2-hour ethics course, and swearing in of new officers

SCC issued a scholarship from the Mike Sizer fund for \$800.

#### 6.5. Standing Committees

- 6.5.1. Conference Committee, Matt Tinkham:

- 6.5.1.1. Minimum Standards and Ethics Training

- 6.5.1.2. 2024 Winter Seminar, Feb 8-9, 2024 – Kearney Holiday Inn  
See proposed schedule

- Dennis Mouland – Keynote (PLSS Review ethics and charm school)
- Tech Track on scanning through deliverables

- Chuck Chase/FEMA – New Certificate
  - Jerry Penry – History on Nebraska Maps
  - Greg Cheblicki – Pre-Exam, FS Only
  - Still working on raffle and auction items
- 6.5.1.3. 2024 Summer Seminar, July 19, 2024 at Mahoney State Park
  - River Retracement Surveys with the BLM
  - Casey Sherlock and Tom Tremmel present on a survey Tom worked on along the Loup River
- 6.5.1.4. 2025 Winter Seminar, Feb 13-14, 2025
  - Centered around the Datum Conversions
  - Jan VanSickel – Keynote, more info to come
- 6.5.1.5. 2025 Summer Seminar  
Working on a joint conference with South Dakota in the Yankton Area.  
Possible topic is the SD and NE border.
- 6.5.2. Education Committee, Dylan Campbell  
New drone pilot license class at SCC, 8 students passed.  
Excited to have the FS focused course at the Winter Conference.
- 6.5.3. Historical Committee, Jerry Penry: No report
- 6.5.4. Legislative Committee, Todd Whitfield – PEC Report: No report
- 6.5.5. GIS Committee, Joe Sather: No report
- 6.5.6. Nominations and Membership Committees, Warren Headlee:  
Have candidates for all the open positions.
- 6.5.7. Publications Committee, Gwen Bowers  
Working through creating ballots and finishing the Fall 2023 newsletter
- 6.5.8. Ethics and Standards Committee, Jerry Penry: No report
  - 6.5.8.1. Constitution & By-law Review: David Forsythe  
Committee: David Forsythe, John Berry, Jay Dubs
- 6.5.9. Public Relations Committee, Ryan O'Toole: No report
- 6.5.10. Associate Committee, Brian Foral: No report
- 6.5.11. NSPS, Dan Martinez: No report

7. Membership Applications

7.1. Matt Derden – Associates

7.2. Tom Dixson – Associates (Marked as Active, but not an LS)

7.3. Jack Reiman – Associates

7.4. Nicolas Johnson – Associates

7.5. Alec West – Associates

Motion to approve all associate membership applications: Jay Dubs

Second by: Brian Foral

Motion: Pass

8. Old Business - None discussed

9. New Business

10. Good of the Association

10.1. NCEES needs judges for Surveying Awards for the Nebraska Future City  
Event – Jan 19, 2024

10.2. Rex Heiden is having some health issues. Do we want to let the membership  
know?

Gwen – reach out to Rex H and let him know we are thinking about him and to let  
us know if he needs anything

Casey – Bob Proett is having some health issues too

11. Board of Directors 2024 Meeting Schedule

Friday December 1, 2023 State Surveyor's Office 9am

Chad – Any plans for 2024?

March 6 at 12PM CT for lunch at Patty's Pub with the meeting following

12. Motion to Adjourn

Motion to adjourn by: Jay Dubs

Second by: Brian Foral

Motion: Pass

Meeting adjourned at 10:46 a.m.